



भारतीय पैकेजिंग संस्थान
Indian Institute of Packaging

An autonomous body under the Ministry of Commerce & Industry, Govt. of India

IIP Mumbai/CFO/Printing of AR-2023-24

03-09-2024

TENDER NOTICE

Subject: Printing of Annual Report for the year 2023-24- reg.

Sealed Tenders are hereby invited from the experienced and eligible agencies for printing of Annual Report for the year 2023-24 as per the detailed specifications mentioned below;

| S.No. | Particulars | Specifications |
|-------|--------------------------------|--|
| 1 | Quantity- English | 200 Nos. |
| 2 | Quantity - Hindi | 50 Nos. |
| 3 | Binding | Side pin perfect binding |
| 4 | Inner page | 130 gsm - Art paper |
| 5 | Cover page | 250 gsm with matt. lamination |
| 6 | Colour | Multicolour/Four Colour |
| 7 | Pages | Approx. 100-110 |
| 8 | Artwork | English and Hindi both |
| 9 | Hindi Translation, typing etc. | English to Hindi translation including typing and initial proof reading etc. Final proof will be approved by the competent authority of IIP Mumbai. |
| 10 | Open size & Close size | A-3 & A-4 |
| 11 | Printing | Printing with two proofs |
| 12 | Delivery Period | First proof within 07 working days. Final proof within next 07 working days. |
| 13 | Soft copy | Final copy will be provided in pdf and cdr format both. |

Interested Mumbai (preferably Andheri) based experienced printing firms may submit their quotation as per the following;

| S.NO. | Particulars | Rate (per page basis) |
|-------|---|--------------------------|
| 1 | Designing & Printing of Annual Report in English | |
| 2 | Translation, Typing, Designing, proofing & printing etc. of Annual Report in Hindi | |

Quotation should reach in a single sealed Envelope super-scripting "Quotation for printing of Annual Report for the FY 2023-24" addressed to Chief Financial Officer, Indian Institute of Packaging, Plot E-2, Road Number 8, MIDC area, Andheri East, Mumbai, 400 093 Maharashtra through speed post/registered post/hand delivery latest by 10.09.2024 upto 6:00 pm.

In case of any query or clarification, you may directly contact Shri Shrikant Kale, Section Officer, Mobile: 0 9820 661 991 and email id: so1bnamum.iip@gov.in.


CHIEF FINANCIAL OFFICER

पुष्प प्रकाश पंकज / Pushp Prakash Pankaj
मुख्य वित्त अधिकारी / Chief Finance officer

Head Office: Plot E-2, Road No. 8, MIDC Area, Andheri (East), Mumbai - 400093

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