



भारतीय पैकेजिंग संस्थान
Indian Institute of Packaging

An autonomous body under the Ministry of Commerce & Industry, Govt. of India

Plot E-2, MIDC Area, Andheri (East), Road No.8, Post Box No.9432, Mumbai - 400093

Tel:022-28219803/9469/6751 Email: iip@iip-in.com, Website: www.iip-in.com

IIP/Mumbai/Admin/Tender/2020-21

dated: 13/03/2020

Tender Notice No. 2020/03

Tender Notice for Annual Maintenance Contract for Various Services Required at IIP Mumbai

Indian Institute of Packaging (IIP) an autonomous body under Ministry of Commerce & Industry, Government of India invites Proposals from Authorized, Reputed Service Providers for AMC of below given Services, Requirements, Contracts, Supplies, Works etc. for a Period of One Year for IIP Mumbai (Head-Office) With Effect From 1st April 2020.

Bid No.	Particulars of Bid
1	Supply of Office Stationery Items.
2	Designing & Printing of Bi-Monthly Packaging India Journal.
3	Supply of Contractual Manpower (technical & non-technical) for Office and Housekeeping Services including Garden Maintenance Services & Supply-cum-maintenance of Flowers/plants etc.
4	Maintenance of Air Conditioners, Water Coolers, Refrigerators & Chilled Conditioned Chamber.
5	Supply of Hardware, Electrical Fitting & Plumbing Materials along with Electrical, Plumber & Carpenter job work.
6	Comprehensive Annual Maintenance Contract for Printer/Copier (Repairing/Serviceing) & Supply of Refurbished/Refilled/Original Printer Cartridges & Toners.
7	Petty contractor for civil work, painting of buildings & Land scape work etc.
8	Advertising Agency for Publishing Tenders/Advertisements in Local and Regional National Newspapers as and when required as per DAVP and Non-DAVP Rates.
9	Courier Services.
10	Supply and Refilling of Fire Extinguishers.
11	Comprehensive AMC of Digital Copiers

Interested Service Providers can download tender document from IIP website (www.iip-in.com) and forward their Quotation/proposal/bid as per specifications/requirements mentioned in the tender document in two separate envelopes for technical bid and commercial bid super scribed “Tender Bid for Various AMC Services at IIP Mumbai”. Separate sealed envelope for individual service with serial no. and name of the service to be offered should be submitted on or before 28th March, 2020 addressed to Assistant Director (General Administration & IT), Indian Institute of Packaging, Plot E-2, MIDC Area, Andheri East, Road No.8, Post Box No. 9432, Mumbai – 400093. Sealed envelope mentioning more than one service will be rejected.

Agencies to submit their Company Profile, Client List, Turnover for last three years, Audited Financial Statement including Audit Report for last three years.

IIP reserves the right to accept or reject any or all of the tenders/bids received by it either in part or full relating to the work under this tender document without assigning any reason whatsoever.

IIP may also withdraw or cancel the tender at its sole discretion. IIP also does not bind itself to accept the lowest bid. The bids will be finalized or shortlisted by the Institute on the basis of competitive pricing offered and quality of service agreed to be provided by the agency.

Contract Period will be one year from the date of installation and bandwidth delivery. In case of services not found to be satisfactory, the contract will be terminated the Institute without giving any notice. The contract may also be terminated, extended or curtailed subject to requirements and non-satisfactory services.

IIP can decide to extend the period of annual maintenance contract for next two years mentioned in the tender document as per the rates fixed for the AMC period (2020 – 2021) based on good quality service/s offered and satisfactory performance rendered by the appointed agency.

IIP reserves the right to negotiate the quoted price with the successful bidder.

Any clarification or query in this regard may be emailed to Assistant Director (GA & IT) on iip@iip-in.com.

Afsha Siddiqui
Asst. Director (General Admin. & IT)

About the Institute

Indian Institute of Packaging (IIP) is an autonomous body under the administrative control of the Department of Commerce, Ministry of Commerce & Industry, Government of India. Indian Institute of Packaging (IIP) engaged in Research and Development, imparts Post-Graduate Education Program in Packaging Technology, undertakes testing and evaluation of packages, consultancy etc. IIP also offers large number of short terms and long-term professional courses for junior, middle and senior level executives for the executives/Officers of Govt. as well as Corporate Sectors. It also organizes National/International Seminars and Conferences in the field of Packaging.

Instruction to Bidders and General Terms & Conditions:

1. Interested Service Providers can download the tender document from IIP website to submit their bid as per specifications/requirements mentioned in the tender document.
2. Interested service providers can submit their bid for one or more or all services in separate sealed envelope.
3. Copy of Audited Balance Sheet for the last three years ending 31.03.2019 along with Audit Reports.
4. Copy of Income Tax Return (ITR) for last 3(three) years ending 31.03.2019.
5. Copy of PAN, GST Registration Certificate, Service Tax Registration Certificate.
6. As a proof of experience, bidders should submit copies of contracts/orders along with the Successfully Execution Certificate from Government Organizations/PSUs/Reputed Private Industrial Establishments for the last three years.
7. Copy of any Valid Current License/Certificate for Engagement in the same business issued by any other Appropriate Authority.
8. Offers submitted by Fax/email will not be considered.
9. Price Bid should include quantities of item, unit rates, total cost with all applicable taxes, duties, fees, levies, freight, transportation cost and any other charges except

GST. GST component if applicable to be shown separately and will be paid extra, if applicable. All applicable taxes, duties, fees, levies, freight, transportation cost payable by contractor under the contract or any other cause shall be included in the quoted prices. (All rates to be given in INR).

10. The quoted rates shall remain firm throughout the three-year period of contract and no revision is permissible for any reason.
11. Validity of Tender is 60 (Sixty) days, the bid shall remain valid for a period of two months from the date of opening of tender or for a further period, if mutually accepted.
12. Delivery: The delivery of goods shall be made by the bidder in accordance with the terms specified by IIP in the conditions of contract. The delivery of goods/items/services should be made within 3 working days from the date of issue of Purchase Order. The supplier shall warrant that goods/items/services to be supplied shall be in full conformity with specifications. In case the goods/items/services are not as per specifications, the same will not be accepted. The firm will have to replace the goods/items as per the actual specifications and requirement. IIP will not be responsible for any loss occurred for this to the supplier/firm/agency/bidder.
13. IIP reserves the right to accept or reject any or all of the tenders/bids received by it either in part or full relating to the work under this Tender Document without assigning any reason whatsoever.
14. The Institute has the right to split the scope of work to more than one agency/agencies without assigning any reason whatsoever. No claim will be entertained on account of this.
15. IIP may also withdraw or cancel the tender either in part or in full to its sole discretion. IIP also does not bind itself to accept the lowest bid.
16. Contract Period will be one year with effect from 1st April 2020. In case of services not found to be satisfactory, the contract will be terminated with 30 days' notice in writing. The contract may also be terminated, extended or curtailed subject to requirements and non-satisfactory services.
17. IIP can decide to extend the period of annual maintenance contract for next two years for any or all AMC services mentioned in the tender document as per the rates fixed for the AMC period (2020 – 2021) based on quality of service/s and satisfactory performance rendered by the appointed contractor/agency.
18. IIP reserves the right to negotiate the quoted price with the successful bidder.

Earnest Money Deposit (EMD):

Security deposit will be payable only by selected/approved contractors/agencies. The security deposit will be decided by the Institute based on the cost of the contract.

Pre-Qualification Bid

The tenderer/bidder should submit pre-qualification documents as per Annexure A and Annexure-B on Company Letterhead with signature of authorized signatory and company stamp as tender acceptance & price bid undertaking.

Payment Terms:

Payment will be made based on the certification of IIP Officials on part (as Running Account Bill) or full satisfactory completion of work. No Advance Payment will be made.

Payment will be made within 30 days of submission of invoice, provided the same is complete and duly authenticated by the specified Officer(s) of IIP (after submission of report for successful completion of the entire work received from the concerned Officer). Payment will be made by E-payment/NEFT/RTGS after deducting the TDS as applicable under IT & GST.

Rejection of Tender (s):

IIP reserves the right to reject any or all the bids either in part or full relating to the work under this Tender Document without any reason whatsoever. IIP reserves the right to accept or reject any or all tenders received by it without assigning any reason whatsoever. IIP may also withdraw or cancel the tender either in part or in full to its sole discretion. IIP also does not bind itself to accept the lowest bid.

Error in Tender submission:

IIP does not take any responsibility for the tender being wrongly submitted in the e-procurement portal and malfunction of the system at bidder's end or not received in the portal by the stipulated date and time.

Authorization:

Bidder signing the tender form or any other documents forming part of the contract on behalf of the Bidder shall be deemed to warrant that he has authority to bind the Bidder. If subsequently comes to light that the person so signed had no authority to do so, IIP may without prejudice to any other civil & criminal remedies cancel the tender and hold the Bidder liable for all costs, charges and damages.

Conditional Bids:

Conditional tenders/bids based on the process / basic schemes other than mentioned and / or not conforming to the technical specifications / requirements of the Bidding documents will not be considered. Conditional tenders shall be straightway rejected and no additional clause will be entertained.

Escalation / De-Escalation of Rates: The rates shall be firm up to 31.03.2021.

Compliance of statutory obligations:

The bidder will be required to comply with all statutory obligations from time to time applicable to this contract. In the event of violation of any contractual or statutory obligations by the bidder, the bidder shall be fully and solely responsible for the same. Further, in the event of any action, claim, damages, suit initiated against IIP by any individual, agency or government authority due to acts of the bidder, the bidder shall be liable to make good / compensate such claims or damages to the IIP. As a result of the acts of the bidder, if IIP is required to pay any damages to any individual, agency or government authority, the bidder would be required to reimburse to IIP such amount along with other expenses incurred by IIP or IIP reserves the right to recover such amount from the payment(s) due to the bidder while settling its bills.

Assignment and sub-contracting: The successful bidder shall not assign, sub-contract or sub-let the whole or any part of the contract in any manner.

Exit Clause: The annual rate contract can be terminated by IIP after giving one-month notice.

Award/Assignment of work: Bid qualifying technically and financially (L1).

The decision of the competent authority will be final and binding to all for interpretation of any ambiguity.

BID NO.01 : SUPPLY OF OFFICE STATIONERY ITEMS

The suppliers will be required to supply branded company stationery to the Institute.

Contract Period: One year from 1st April, 2020 to 31st March 2021 but in case of services not found to be satisfactory, the contract will be terminated with 30 days' notice in writing. The list of stationery item is given below. The payment will be on monthly basis.

Stationery items not listed in the below mentioned stationery list shall be supplied at a discount of 20% on MRP.

ITEM NO.	NAME OF STATIONERY ITEM
1	Binder Clip (2 inch 2.25 inch)
2	Binder Clip (1.5 inch 1.75 inch)
3	Binder Clip (1.25 inch 1.375 inch)
4	Binder Clip (1 inch 1.25 inch)
5	Binder Clip (0.75 inch 1 inch)
6	Binder Clip (0.5 inch 0.75inch)
7	Spring File Clot Patty
8	Folder MARCO full size
9	Folder A4 size transparent
10	Folder A4 size punching
11	Pen - Lexi Pen (Blue, Black, Red)
12	Natraj Classic Fine (Blue, Black, Red)
13	Buttergel Gel Pen (Blue)
14	Rorito Gel Pen (Blue)
15	Rotomac Gel Pen (Blue)
16	Chalk, Dustless (Kores)
17	Writing Pads (Small) A-4 with Ruled
18	Paper – Pads (Ledger) Plain
19	Pencil Black Lead – HB (Apsara)
20	Pencil Black Lead – HB (Natraj)
21	Plastic Rope Bundle
22	Punching Machine - Big- Kangaroo DP 900
23	Punching Machine – Big – Kangaroo DP.800
24	Punching Machine (Small) Kangaru 52
25	Punching Machine (Medium) Kangaru DP-700
26	Register Alphabetical Ledger- 2 quire, 3 quire, 1quire
27	Register Rulled Lines- 4 quire
28	Rubber Bands (Big) 100 GSM Vandan
29	Rubber Bands (Small) 100 GSM Vandan
30	C.D. Cover (Plastic)
31	C.D Cover (Paper)
32	C.D Cover (Transparent)
33	TNPL – A4 size – 75 GSM
34	TNPL – A3 size – 75 GSM
35	Mouse Pad
36	Clips – Triangular Big packet 35 mm (Rolex)
37	Clips – Triangular Small packet 26 mm (Rolex)
38	Exercise Book 100 Pages Sundram
39	Exercise Book – 200 Pages 11
40	Exercise Book- Small 200 Pages
41	FEVI Stick 15 GSM Kores

42	Fevicol (Angular tip) Pidilite Industries Ltd
43	Fevicol Bottel (50gm) Pidilite Industries Ltd
44	Fevicol Bottel (100gm) Pidilite Industries Ltd
45	File Box Steel Clip (Raj Deluxe File)
46	File Box Steel Clip Voucher (Raj Deluxe File)
47	Stamp Pad – Small Kores
48	Stamp Pad Ink – Camel
49	Stapler Pins (Small) Max & Kangaroo
50	Stapler Pins (Big) 24/6 IM
51	Stapler Kangaru 10
52	Stapler Kangaru HD-23 S13
53	Stapler Kangaru HP 45
54	Binder clip (Gorila) 224
55	Color Tag – Big
56	Scale Omega (full – size)
57	Scale Steel (full- size)
58	Eraser Pencil (Camlin / Apsara)
59	Color Tag (Small)
60	Conference Pad 1/8 (full)
61	Conference Pad 1/4 (half)
62	Carbon Box 4 size (kores)
63	Permanent Marker (Blue, Red, Green, Black) - (Faber Castle)
64	CD-DVD Marker pen (Blue, Red, Green, Black) - (Camlin)
65	White Board Marker (Blue, Black, Red) - (Faber Castle)
66	Highlighter (All Colours) - (Faber Castle)
67	Envelopes, White, Brown, Clothes 6*9, 9*12, 4*12 (white)
68	Brown Tape (Self Adhesive Tape)
69	Cello Tape (Big) 4.5 cm
70	Cello Tape (Small) 2.5 cm
71	Double Sided Foam Tape (SC)
72	Yellow Duster
73	Correction Pen- (Kores)
74	Correction Pen - (Camlin)
75	Correction Tape (10M) - (kokuyo)
76	Correction tape (6M) - (kokuyo)
77	Scissor (185mm) -Kangaroo
78	Ink jet Sticker sheet
79	Calculator, - (Citizen, Casio)
80	Dustbin (Simple) Plastic
81	Plastic Mug
82	Tissue Roll (Toilet)
83	Spray (Room Fresheners)
84	Tag Files

BID NO.02 : DESIGNING & PRINTING OF BI-MONTHLY PACKAGING INDIA JOURNAL

Supply of Printed Office Stationery at IIP Mumbai (Head-Office) as and when required.

Proposals to be submitted for page layout, designing, page planning, artwork, DTP, composing and printing of bi-monthly journal Packaging India published by IIP only.

Specifications/Requirement and other information for printing of Packaging India, Bi-monthly Magazine.

Interested agencies specializing in printing work will have to register with the Institute for the below mentioned printing jobs required by the Institute as and when required.

A panel of shortlisted printing agencies will be formed by the Institute for the separate printing works required at the Institute from time to time.

IIP officials will visit the printing facility/printing press to examine the infrastructure.

The bill payment will be made on the actual number of pages printed.

Sr. No.	Parameter & Unit		Value
1.	Description of job	:	printing of PACKAGING INDIA, a bi-monthly magazine

			including DTP work, designing etc.	
2.	Size, inches	:	11.5 × 8.25	
3.	Cover Page & Back Page			
	2.1	Type	:	Sinar Art Card
	2.2	Grammage, g/m ²	:	300
	2.3	Printing	:	4 Colour
4.	Inner Pages	:		
	3.1	Type	:	Art Paper CTP + Offset
	3.2	Grammage, g/m ²	:	110
	3.3	Printing	:	Multi Colour
5.	Binding	:	Section Sewing with Perfect Binding	
6.	Total Number of Pages	:	84 (including cover pages)	
7.	Languages	:	English	
8.	No. of Copies	:	800 to 1000	
9.	Typography	:	Manuscript will be provided	
10.	Fabrication	:	Perfect Binding	
11.	Printing:		Multi-Color Printing offset / 4 Color Printing	
12.	Time for delivery of Printed copies	:	10 days after the final approval of draft.	
13.	Others		Samples of old P.I. will be provided for reference	
14.	Frequency		Bimonthly	

Supply and printing of various other printed literature/material as and when required by the Institute. The work will also include designing, page planning, layout, artwork, DTP, composing and printing.

BID NO.03 : SUPPLY OF CONTRACTUAL MANPOWER(TECHNICAL & NON-TECHNICAL) FOR OFFICE AND HOUSEKEEPING SERVICES INCLUDING

**GARDEN MAINTENANCE SERVICES & SUPPLY-CUM-MAINTENANCE
OF FLOWERS/PLANTS ETC.**

SUPPLY OF CONTRACTUAL MANPOWER

The Supplier should possess the approved license from Government for providing following types of manpower:

- (A) Un-skilled**
- (B) Semi-skilled**
- (C) Skilled**
- (D) Highly skilled**

The type and nature of work may be obtained from Admin. Division at IIP-Mumbai
The Supplier should ensure that workers/contractual staff are paid as per the Minimum wages of Act of Central Government and shall comply with all statutory requirements for payment. The supplier shall solely be responsible and liable for all liabilities of their staff deployed at the Institute. Payment will be decided by IIP on the basis Minimum Wages Act of Central Government.

HOUSE KEEPING SERVICES

The Contractor is required to depute the following Manpower at our office:

- 1) Supervisor: 1**
- 2) Cleaning boys / sweepers: 9**

The House Keeping contractor is required to deploy the manpower in the institute from 8:00hrs to 17:00 hours daily except Sunday. The contractor is required to depute only the trained housekeeping workers at the Institutes' premises and hostel premises.

The contractor is also required to keep the office premises clean at all time by sweeping and mopping twice a day.

The contractor is required to arrange for the cleaning and other materials including hand wash liquid soap for bathroom, phenyl and cleaning chemical for floor i.e. acid bleaching powder, washing air purifier in the toilet (brooms, mopping, buckets etc.)

The contractor will pay the employees as per the Minimum Wages Act fixed by the Government from time to time and the statutory compliances such as Provident Fund, ESIC facility, Gratuity etc. and shall be solely responsible for all liabilities of cleaning boys / sweepers.

GARDEN MAINTENANCE SERVICES

Location at which Service is to be provided: IIP Mumbai

Institute has a land area of about 10 acres at Mumbai and has a well-maintained garden. The contractor is required to maintain existing garden with following manpower:

- 1. Supervisor: 1**
- 2. Malis: 2**
- 3. Sweeper: 3**

The Garden contractor is required to deploy the manpower in the Institute for 8 hours for all days with 1 weekly off. The payment will be as per the notification of Minimum Wages Act issued by Government of India, Ministry of Labor and Employment, Office of the Chief Labor Commission. Payment will be done on monthly basis.

The garden contractor is also required to arrange and manage tools and equipment for the garden purpose (Including sprinklers, plastic pipes, sticklers, garden mourner, phawda, samples, spade etc.)

The contractor is required to sweep the internal roads of the entire premises i.e. Staff Quarters, Student Hostel and its surroundings, front office building, rear side etc. in addition to maintenance of garden lawns, shrubbery, ground cover, flowerbed, spraying insecticides, putting of lowering seeds, etc. The contractor is also required to maintain the garden in evergreen condition with available water arrangement within the institute.

The contractor will be required to pay to the employees as per the Minimum Wages Act fixed by the Government from time to time and the statutory compliances such as Provident Fund, ESIC facility, Gratuity etc. and shall be solely responsible for all liabilities of garden workers.

BID NO.04 : MAINTENANCE OF AIR CONDITIONERS, WATER COOLERS, REFRIGERATORS & CHILLED CONDITIONED CHAMBER.

The Contractor will be required for maintained the Air-conditioners from various brand name like, Videocon, Voltas, LG, General etc of following types:

The contractor will be required to submit the comprehensive and non-comprehensive charges for maintaining each type of equipment.

The contractor will be required to provide service for attending the urgent calls within one hour from the time of intimation and will maintain the maintenance log book of each equipment separately. The payment will be on quarterly basis i.e. after servicing.

Details of Split Air Conditioners

SR. NO.	CAPACITY	MAKE	QTY.
1	2 TON	VOLTAS	2
2	1 TON	VOLTAS	1
3	2 TON	VOLTAS	1
4	2 TON	VOLTAS	5
5	1 TON	VOLTAS	1
6	1 TON	VOLTAS	1
7	1 TON	VOLTAS	2
8	2 TON	VOLTAS	1
9	2 TON	VOLTAS	1
10	2 TON	VOLTAS	1
11	2 TON	VOLTAS	3
12	2 TON	VOLTAS	3
13	2 TON	VOLTAS	1
14	2 TON	VOLTAS	2
15	1.5 TON	VOLTAS	4
16	2 TON	VEDIOCON	2
17	2 TON	HITACHI	2

18	1.5 TON	VOLTAS	1
19	2 TON	VOLTAS	2
20	1 TON	VOLTAS	1
21	1 TON	VOLTAS	1
22	1 TON	VOLTAS	1
23	2 TON	VOLTAS	3
24	2 TON	VOLTAS	3
25	2 TON	SAMSUNG	1
26	2TON	VOLTAS	2
27	2TON	VOLTAS	2
28	2TON	VOLTAS	2
29	2TON	VOLTAS	1
30	3TON	VOLTAS	4
31	3.5 TON	BIUE STAR	1
32	1.5 TON	VOLTAS	3
		TOTAL	61

Details of Window Air Conditioners

SR.NO.	CAPACITY	MAKE	QTY.
1	1.5 TON	CARRIER	1
2	1.5 TON	VIDEOCON	1
3	1.5 TON	CARRIER	1
4	1.5 TON	CARRIER	1
5	1.5 TON	VIDEOCON	1
6	2 TON	VOLTAS	1
7	1.5 TON	CARRIER	1
8	1.5 TON	VOLTAS	2
9	1.5 TON	VOLTAS	2
10	1.5 TON	VIDEOCON	1
11	1.5 TON	VIDEOCON	1
12	1.5 TON	L.G.	2
13	1.5 TON	CARRIER	14
14	1.5 TON	CARRIER	1
15	1.5 TON	VOLTAS	1
16	1.5 TON	VOLTAS	1
17	1.5 TON	VIDEOCON	1
18	1.5 TON	CARRIER	1
19	1TON	CARRIER	1
20	1.5 TON		1
		TOTAL	36

DETAILS OF AIR CONDITIONERS INSTALLED AT ACADEMIC BLOCK-MUMBAI					
SR. NO.	MAKE	QTY.	LOCATION	INSTALLED ON	REMARKS
1	VOLTAS-- CASSETTE	4	CONFERENCE HALL-- ACADEMIC BLOCK- GR.FLR.	19TH MAR.2019	AMC FROM APRIL 2020
2	VOLTAS-- CASSETTE	2	ASSIT.DIRE. CABIN -- ACADEMIC BLOCK- GR.FLR.	19TH MAR.2019	AMC FROM APRIL 2020
3	VOLTAS-- CASSETTE	3	MACHINE DISPLY HALL-ACADEMIC BLOCK-GR.FLR.	19TH MAR.2019	AMC FROM APRIL 2020
4	VOLTAS-- CASSETTE	1	MEETING ROOM -- ACADEMIC BLOCK-GR FLR.	19TH MAR.2019	AMC FROM APRIL 2020
5	VOLTAS- DUCTABLE	2	RECEPTION AND SEATING AREA - GR.FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
6	VOLTAS-- CASSETTE	4	LABORATORY-1-- ACADEMIC BLOCK.-1 ST FLOOR	19TH MAR.2019	AMC FROM APRIL 2020

7	VOLTAS-- CASSETTE	8	READING HALL-- ACADEMIC BLOCK.-1 ST FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
8	VOLTAS-- CASSETTE	2	MEETING ROOM -- ACADEMIC BLOCK-1 ST FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
9	VOLTAS-- CASSETTE	4	LABORATORY-2- ACADEMIC BLOCK-- 2ND FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
10	VOLTAS-- CASSETTE	4	CLASS ROOM- 1 - ACADEMIC BLOCK-- 2ND FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
11	VOLTAS- SPLIT	3	SMALL CLASS ROOM NO.1----2 ND FLOOR.	19TH MAR.2019	AMC FROM APRIL 2020
12	VOLTAS- SPLIT	3	SMALL CLASS ROOM NO.2----2 ND FLOOR.	19TH MAR.2019	AMC FROM APRIL 2020
13	VOLTAS-- DUCTING	1	DRAWING HALL--2ND FLOOR.	19TH MAR.2019	AMC FROM APRIL 2020
14	VOLTAS-- DUCTING	1	CLASS ROOM--4 2ND FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
15	VOLTAS-- CASSETTE	1	HOD CABIN--3RD FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
16	VOLTAS-- CASSETTE	1	SMALL CABIN --3RD FLOOR.	19TH MAR.2019	AMC FROM APRIL 2020
17	VOLTAS-- CASSETTE	1	SMALL CABIN --3RD FLOOR.	19TH MAR.2019	AMC FROM APRIL 2020
18	VOLTAS-- CASSETTE	3	STAFF SEATING HALL- 3RD FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
19	VOLTAS-- CASSETTE	4	LABORATORY 3- ACADEMIC BLOCK--3RD FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
20	VOLTAS-- CASSETTE	4	CLASS ROOM- 5 - ACADEMIC BLOCK--3RD FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
21	VOLTAS-- SPLIT	3	CLASS ROOM- 6 - ACADEMIC BLOCK-- 3RDD FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
22	VOLTAS-- DUCTABLE.	2	COMPUTER HALL--5-- ACADEMIC BLOCK--3RD FLR.	19TH MAR.2019	AMC FROM APRIL 2020
23	VOLTAS SPLIT	1	DEPT-2 CABIN1-3RD FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
24	VOLTAS SPLIT	1	DEPT2-CABIN-2--3RD FLOOR	19TH MAR.2019	AMC FROM APRIL 2020

25	VOLTAS SPLIT	1	DEPT-2-CABIN -3-3RD FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
26	VOLTAS SPLIT	1	DEPT2-CABIN-4-3RD FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
27	VOLTAS SPLIT	1	DEPT-2CABIN-5-3RD FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
28	VOLTAS-CASSETTE	3	STAFF SEATING AREA-3RD FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
29	VOLTAS-CASSETTE	4	LABORATORY-4--ACADEMIC BLOCK-4TH FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
30	VOLTAS-CASSETTE	4	CLASS ROOM NO 7-ACADEMIC BLOCK-4TH FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
31	VOLTAS-SPLIT	3	CLASS ROOM NO 8 SMALL-ACAD BLOCK-4TH FLR	19TH MAR.2019	AMC FROM APRIL 2020
32	VOLTAS-SPLIT	1	CABIN --4TH FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
33	VOLTAS-CASSETTE	1	CABIN --4TH FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
34	VOLTAS-SPLIT	1	CABIN --4TH FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
35	VOLTAS--DUCTABLE.	1	CABIN --4TH FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
36	VOLTAS--DUCTABLE.	1	CABIN --4TH FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
37	VOLTAS--DUCTABLE.	1	LABORATORY-6-ACADEMIC BLOCK--4TH FLOOR	19TH MAR.2019	AMC FROM APRIL 2020
38	VOLTAS--DUCTABLE.	2	LABORATORY-5-4TH FLOOR	19TH MAR.2019	AMC FROM APRIL 2020

BID NO.05 : SUPPLY OF HARDWARE, ELECTRICAL FITTING & PLUMBING MATERIALS ALONG WITH ELECTRICAL, PLUMBER & CARPENTER JOB WORK

The supplier will be required to provide and supply on credit basis all the types of hardware and fitting materials at approved rates.

The supplier will also co-ordinate identifying and procuring after Electrical fitting etc. The payment will be on monthly basis.

BID NO.06 : COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR PRINTER/COPIER (REPAIRING/SERVICING) & SUPPLY OF REFURBISHED/REFILLED/ORIGINAL PRINTER CARTRIDGES & TONERS

Reputed printer maintenance agency will be responsible for comprehensive maintenance of printers at IIP Mumbai (servicing & repairing of printers). The vendor will be required to supply printer spare parts /components as and when required for replacing unserviceable printer spares for smooth functioning of printers in various departments of IIP Mumbai. The agency will also provide refurbished/refilled/original toners/cartridges as per requirement of various divisions/departments of IIP Mumbai.

The agency will conduct periodic servicing of printers and submit the service reports to the Institute.

The agency will be required to conduct site survey to assess the current status of printers installed and in use at IIP Mumbai before submission of tender bid.

Sr.No.	Printer Brand	Printer Model	Printer Sr.No.	Cartridge/ Toner No.	Network/ USB	Status
1	HP	HP Laserjet Pro M501	HPCRR04520	87A	Network	Working
2	Canon	Canon IR 2525			Network	Working
3	HP	HP Laserjet 1022	CNBJ54K06B	12A	USB	Working
4	HP	HP Laserjet P1106	VNF4W05869	88A	USB	Working
5	HP	HP Deskjet 2132			USB	Not Use
6	HP	HP Laserjet P2055dn	VNC3D6542	05A	USB\ Network	Working
7	Canon	Image Glass MF8350Cdn		418 Black	USB	Not Use
8	HP	HP Deskjet 2132	F5528-80023	803 Black. 803 Tri color	USB	Working
9	Canon	Canon IR 2525			Network	Working
10	HP	Laserjet M1136 MFP	CNJKL28 G03	CC388A/88A	USB	Working
11	HP	HP Laserjet P2055dn		05A	Network	Working
12	HP	HP Laserjet 1022	CNBJ54K 050	12A	USB Sharing	Working

13	HP	HP Desk jet D2460	TH7AH56 4BD	22 Tri color C9352A C6659 A 58A Tricolor	USB Sharing	Working
14	HP	HP Laserjet 1020	CNCJF152 478	12A	USB Sharing	Working
15	Canon	Canon IR 2525			Network	Working
16	HP	HP Laserjet P 2055dn	VNC 3H0 4200	05A	USB Sharing	Working
17	EPSON	EPSON_L380 6462H	XQ252 96285	C 664Cyan / BK 664 Black/M 664 Mangenta/ Y 644 yellow	USB	Working
18	HP	HP Deskjet 1050	CN0CG3H 44D	802 black 802 Tricolor	USB Sharing	Working
19	HP	HP Laserjet P 2055dn	CMCJF 15566	05A	Network	Working
20	HP	HP Laserjet Pro MFP M26nw	CNBkk7B F1M	79A	USB	Working
21	HP	HP Photo Smart - 7660	MY4473 J0HY	56 - Black 57 - Color	USB	Working
22	HP	HP Laserjet P1102Q	VNF58 35172	285A	USB	Working
23	Canon	Canon IR 2525			Network	Working
24	HP	HP Deskjet 190	TH7AT217NX	900 Tri colour, 900 Black	USB	Not Working
25	HP	HP Laserjet 1320	CNRJ66W OLN	49A	USB Sharing	Not Working
26	HP	HP Laserjet P 2055dn	VNC 3H05 5053	05A	USB	Not Working
27	HP	HP Laserjet P1007	VNFB1649	88A	USB	Not Working
28	HP	HP Laserjet P2055dn	VNC3H05099	05aA	USB Sharing	Not Working
29	HP	HP Laserjet P 2055dn	VNC3H04490	05A	USB	Not Working
30	Canon	Can ICES - 3	NCCA 117326	326A	USB	Working
31	HP	HP Laserjet P1108	VNF6V00 671	88A	USB	Working

32	HP	HP Laserjet P1108	VNF5N 2424 5	88A	USB	Working
33	HP	HP Laserjet M1005 MFP	CNKNM6X580	12A	USB	Working
34	Epson	Printer L3150	X5EP153545	ink	USB	Working
35	HP	HP Laserjet P2055dn	VNC3H04490	05A	USB	Working

BID NO.07 : **PETTY CONTRACTOR FOR CIVIL WORK, PAINTING OF BUILDINGS & LANDSCAPE WORK ETC ONLY FOR VENDOR REGISTRATION.**

BID NO.08 : ADVERTISING AGENCY FOR PUBLISHING TENDERS/ADVERTISEMENTS IN LOCAL AND REGIONAL NATIONAL NEWSPAPERS AS AND WHEN REQUIRED AS PER DAVP AND NON-DAVP RATES

Appointment of Advertising Agency (on annual rate contract) for Publishing Tenders/Advertisements in Local and Regional National Newspapers as and when required as per DAVP and Non-DAVP Rates

The firm has to work under guidelines of Communications Department. The scope includes releasing print advertisements in Newspaper.

Offers are invited from reputed Publishing Agencies through for publication of Tender/Appointment/Advertisements matters in local and regional national newspapers as and when required by the Institute.

Period of Contract: Contract will be awarded for 12 (Twelve) months. IIP however reserves the right to extend the contract by another period or Periods as may be required or terminate the contract at any time without assigning any reason whatsoever by giving three one month notice in advance.

- 1. Rate:** Offered Percentage of Discount on Offered Rates of individual Newspapers and their respective Editions and the same percentage of discount will be valid for a period of one year. In case of any rate revision made by individual newspapers, your same quoted percentage of discount will be applicable over revised rate on production of revised Newspaper Card Rates and Offered Rate. GST (as applicable) will be extra.
- 2. Scope of Work:** Publication of different type of Tenders and Advertisement matters in national local and regional Newspapers as and when required by the Institute. After getting intimation from IIP, awarded publishing agency should collect the matter of publication and submit one copy of proof for approval. Publication for IIP in the Newspapers is purely as and when required basis.
- 3. Publication Time:** After getting intimation from IIP, publishing agency should collect the matter for publication along with date of publication from IIP Mumbai
- 4. Payment:** Within 30 days from the date of publication and submission of bill with copy of publications.
- 5. Termination of Contract:** If the publishing agency persistently disregard the instruction of IIP or fail to adhere to the agreed publication within the stipulated

period, IIP shall be at liberty to terminate the contract/service in full or part as would be applicable by issuing one-month notice. In case of failure to complete the publication as per requirement and within the stipulated completion period, IIP reserves the right to cancel the order, either in part or full as the situation demands and get the work done by deploying other publishing agency/agencies.

Important points to be noted while quoting price in Price bid:

1. All quoted rates shall be exclusive of Goods and Service Tax (GST). GST shall be quoted separately in separate column in price bid.
2. An agency will be selected for each publication's L-1 category and not on the lowest 'total' quotation. (Example: An agency quoting the lowest price for 'XYZ' publication will be selected for only that particular newspaper/publication).
3. Each requested advertisement will be given based on the requirement of the user department. (Example: If the user department wants to publish an advertisement in a specific newspaper, only that selected agency will be contacted)
4. If an advertisement is not published on the given date, that agency can be disqualified by IIP (if so deemed fit by IIP) for further jobs.
5. In case, the party does not have any particular publication mentioned in the schedule and does not want to quote rate(s) for such item(s), they can write "Not Quoted" against such item(s).
6. The advertisement creative will be designed by the selected agency as per requirement of IIP. The responsibility of releasing the advertisement is with the selected agency.
7. Copy of Current INS Accreditation Certificate or any Valid Current License/Certificate for engagement in the same business issued by any other Appropriate Authority.

BID NO.9 : COURIER SERVICES

The perspective bidder should be in a position to undertake the job as per the given specifications and complete the work within the prescribed time schedule. Indian Institute of Packaging (IIP) invites quotations from reputed and experienced Courier service provider. IIP has an average courier about Rs. 60,000/- per month.

S.No.	Particulars	Rate	Rate	Rate
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		Mumbai, Thane, Navi Mumbai	Domestic – All India	International
1	Documents etc. weighing up to 100 gm.			
2	Documents etc. weighing up to 200 gm			
3	Documents etc. weighing up to 250 gm			
4	Documents etc. weighing up to 500 gm			
5	Documents etc. weighing above 500 gm			
6	Parcels etc. weighing up to 500 gm.			
7	Parcels etc. weighing up to 2 kg.			
8	Parcels etc. weighing up to 5 kg.			
9	Parcels etc. weighing up to 10 kg.			
10	Parcels etc. weighing above 10 kg.			
11	Others, if any			
12	Others, if any			
13	Other charges, if any			
14	Other taxes, if any			

1. Delivery shall be made strictly within the stipulated time frame with guarantee.
2. Required online tracking system for tracing the documents/parcels courier and all PODs shall be submitted to the office after the delivery of the documents.

BID NO.10 : SUPPLY AND REFILLING OF FIRE EXTINGUISHERS

Refilling & revamping of fire extinguishers with best quality of ISI marked refill powder/gas. Certificate to be issued by the party for inspection and record.

- a) Dry chemical powder/BC (10 Kg.) – Qty. 3
- b) Carbon Dioxide/BC (4.5 kg) – Qty. 14
- c) Mechanical Foam-Aff-AB (9 Ltr.) – Qty. 4
- d) Dry Chemical Powder/ABC (5 Kg.) – Qty. 15

BID NO. 11: Comprehensive AMC of Canon A3 Digital Copiers & Multifunction Canon Laser Printer – Model IR 2525 – 4 No.s at IIP Mumbai

Comprehensive contract of Canon A3 Digital Photocopier will include the following:

1. All Electronic parts servicing / repairs / replacement.
2. Servicing/repairing of the product.
3. Attending breakdowns, troubleshooting and resolving the problems on the same day the problem is reported on phone or through email to the service provider.
4. Supply of consumables like Toner / Drum / Fixing Film free of cost.
5. Per print / copy cost including taxes (all inclusive). The all-inclusive cost will include cost of servicing, cost of consumables, and cost of electronic spare parts/components of digital copier.

Bid No. 12: Resident computer staff for computer hardware & software services required at IIP Mumbai – Details in Annexure C.

Annexure A

Hardcopies of documents required as per below given details to be submitted

Bidder is required to fill-up this checklist which is as follows:

Sr. No.	Item Description	Yes/No
1	Copy of Certificate	
2	Copy of PAN Card	
3	Copy of GSTIN (GST Registration) Certificate	
4	Contact Details	
5	Relevant documents to be uploaded as a proof that the firm is in business for the period mentioned The firm should be in similar type business for at least THREE years as on 31.03.2019. The right to accept contracting business of the vendor will rest with IIP. Please attach Chartered Accountant's Certificate.	
6	Chartered Accountant's Certificate for turnover of period mentioned. The average annual turnover of the firm in last three consecutive financial years as on 31.03.2019 (For Assessment Year 2016-17, 2017-18 and 2018-19)	
7	Chartered Accountant's Certificate for Net Profit (Profit Before Tax) as per the period mentioned below The bidder must be a profit-making organization in last three consecutive financial years as on 31.03.2019 (For Assessment Year 2016-17, 2017-18 and 2018-19)	
8	Annexure-B on Company Letterhead as tender acceptance & Price Bid undertaking.	
9	Technical and Price Bid to be submitted in two separate envelopes	

Annexure B

Tender Acceptance Letter & Price Bid Undertaking (To be given on Company Letter Head)

Date:

To,
Indian Institute of Packaging
Plot E2, MIDC Area, Andheri East,
Road No. 8, Post Box. No. 9432
Mumbai 400093

Sub: Acceptance of Terms and Conditions of Tender & Price bid under taking.

Tender Reference No: _____

Dear Sir,

We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: www.iip-in.com

Name of Tender: _____
as per your advertisement, given in the above-mentioned website(s).

We hereby certify that:

1. We have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
2. We offer to work at the rates as indicated in the Price Bid, inclusive of all applicable taxes except GST component and GST if applicable will be paid extra.

3. We do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public sector undertaking and there has been no litigation with any Government department on account of these services.

We certify that all information furnished our Firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then IIP shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

Annexure C

Sr. No.	System Type	System Model Number	Screen Model Number	Operating System	RAM	RAM Qty	HDD	HDD Qty	Processor
1	Desktop	HP Compaq 8100 Elite small	HP L1908w	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	2	1 TB HDD & 120GB SSD	2	3.20 gigahertz Intel Core i5 650
2	Desktop	HP dx2480 MT	HP L1908w	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	3	160 GB HDD & 120GB SSD	2	3.00 gigahertz Intel Core 2 Duo E8400
3	Desktop	HP dx2480 MT	HP L1908w	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	3	250 GB HDD & 120GB SSD	2	3.00 gigahertz Intel Core 2 Duo E8400
4	Desktop	Dell OptiPlex 7010 01	Dell-E2014H F	Windows 10 Professional (x64) Version 1909 (build 18363.657)	8 GB	2	500 GB HDD & 120GB SSD	2	3.40 gigahertz Intel Core i3-3240
5	Desktop	HP Compaq 8100 Elite SFF	HP LE1851 w	Windows 10 Professional (x64) Version 1909 (build 18363.657)	6 GB	2	320 GB HDD & 120GB SSD	2	3.20 gigahertz Intel Core i5 650

6	Desktop	HP Compaq 8100 Elite SFF	HP LE1851 w	Windows 10 Professional (x64) Version 1909 (build 18363.657)	6 GB	2	320 GB HDD & 120GB SSD	2	3.20 gigahertz Intel Core i5 650
7	Desktop	HP dx2480 MT	COMPAQ S550	Windows 7 Ultimate (build 7600)	2 GB	2	320 GB	1	3.00 gigahertz Intel Core 2 Duo E8400
8	Desktop	IBM 8123LQM ThinkCentre A51	Dell-E2014H F	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	500 GB	1	3.00 gigahertz Intel Pentium 4
9	Desktop	HP dx2480 MT	HP LE1851 w	Windows XP Professional Service Pack 3 (build 2601)	2 GB	2	250 GB	1	3.00 gigahertz Intel Core 2 Duo E8400
10	Desktop	Dell Inc. OptiPlex 9020 00	Dell-E2014H F	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	1TB&500 GB	2	3.20 gigahertz Intel Core i5-4570
11	Desktop	HP dx2480 MT	HP L1908w	Windows 7 Professional (build 7600)	4 GB	3	250GB& 150GB &120GB	3	3.00 gigahertz Intel Core 2 Duo E8400
12	Desktop	HP HP ProDesk 600 G3 MT	HP P223	Windows 10 Professional (x64) Version 1909 (build 18363.657)	8 GB	1	1 TB & 320 GB & 120GB SSD	3	3.40 gigahertz Intel Core i7-6700
13	Desktop	Dell Inc. OptiPlex 7010 01	Dell-E2014H F	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	500 GB & 120GB SSD	2	3.40 gigahertz Intel Core i3-3240
14	Desktop	HP dx2480 MT(KL969 AV)	HP L1908W	Windows 10 Professional (x64)	2 GB	2	160 GB	1	3.00 gigahertz Intel Core 2 Duo E8400

				Version 1909 (build 18363.657)					
15	Desktop	Dell Inc. OptiPlex 7010 01	Dell-E2014HF	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	500 GB	1	3.40 gigahertz Intel Core i3-3240
16	Desktop	HP HP ProDesk 600 G3 MT	HP P223 & HP P223	Windows 10 Professional (x64) Version 1909 (build 18363.657)	8 GB	1	1 TB HDD & 240GB SSD	2	3.40 gigahertz Intel Core i7-6700
17	Desktop	Dell Inc. OptiPlex 9020 00	HP L19108W	Windows 10 Professional (x64) Version 1909 (build 18363.657)	8 GB	2	2 TB HDD & 120GB SSD	2	3.20 gigahertz Intel Core i5-4570
18	Desktop	HP ProDesk 600 G3 MT	HP P223	Windows 10 Professional (x64) Version 1909 (build 18363.657)	8 GB	1	1 TB HDD & 120GB SSD	2	3.40 gigahertz Intel Core i7-6700
19	Desktop	Dell Inc. Inspiron 560s 00	HP L1908W	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	2	250 GB HDD & 120GB SSD	2	3.20 gigahertz Intel Pentium Dual-Core E5800
20	Desktop	LENOVO 10ASA01YIH ThinkCentre E73	LENOVO E1922S WD	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	500 GB HDD & 120GB SSD	2	3.00 gigahertz Intel Pentium G3220
21	Desktop	HP dx2480 MT(KL969 AV)	MBR	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	2	250 GB HDD & 120GB SSD	2	3.00 gigahertz Intel Core 2 Duo E8400

22	Desktop	MICRO-STAR INTERNATIONAL CO., LTD MS-7104 1.00	Dell-E2014HF	Windows 7 Professional Service Pack 1 (build 7601)	1 GB	1	160 GB HDD & 120GB SSD	2	2.67 gigahertz Intel Pentium 4
23	Desktop	Dell Inc. OptiPlex 9020 01	Dell-E2014HF	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	1 TB & 500 GB	2	3.20 gigahertz Intel Core i5-4570
24	Laptop	HP 15 Notebook PC 0975120000 405F000006 10180	HP-15r204TX	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	1 TB	1	2.20 gigahertz Intel Core i5-5200U
25	Desktop	Dell Inc. OptiPlex 7010 01	HP-LU1911	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	500 GB & 160 GB HDD-120GB SSD	3	3.40 gigahertz Intel Core i3-3240
26	Desktop	Hewlett-Packard dx2480 MT	HP-L1908W	Windows XP Professional Service Pack 3 (build 2600)	2 GB	2	160 GB	1	3.00 gigahertz Intel Core 2 Duo E8400
27	Desktop	Hewlett-Packard dx2480 MT	HP-L1908W	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	3	500 GB HDD& 120GB SSD	2	3.00 gigahertz Intel Core 2 Duo E8400
28	Desktop	HP ProDesk 600 G3 MT PC	HP-P223	Windows 10 Professional (x64)	8 GB	1	1 TB	1	3.40 gigahertz Intel Core i7-6700

				Version 1909 (build 18363.657)					
29	Desktop	Dell Inc. OptiPlex 7010 01	DELL-E2014H F	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	500 GB	1	3.40 gigahertz Intel Core i3-3240
30	Desktop	Dell Inc. OptiPlex 9020 00	Dell-E2014H F	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	500 GB HDD& 120 GB SSD	2	3.20 gigahertz Intel Core i5-4570
31	Desktop	Dell Inc. OptiPlex 7010 01	Dell-E2014H F	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	500 GB	1	3.40 gigahertz Intel Core i3-3240
32	Desktop	HP dx2480 MT(KL969 AV)	HCM 700PA	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	2	320 GB HDD & 120 GB SSD	2	3.00 gigahertz Intel Core 2 Duo E8400
33	Desktop	HP dx2480 MT	Dell-E2014H F	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	1 TB	1	3.00 gigahertz Intel Core 2 Duo E8400
34	Desktop	HP dx2480 MT	LG W1943C	Windows 7 Professional (build 7600)	2 GB	1	80 GB& 250GB	2	3.00 gigahertz Intel Core 2 Duo E8400
35	Desktop	Dell Inc. OptiPlex 7010 01	Dell-E2014H F	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	500 GB	1	3.40 gigahertz Intel Core i3-3240
36	Desktop	IBM 8123LQM ThinkCentre A51	Samsung 710N	Windows 7 Professional (build 7600)	2 GB	1	160 GB	1	3.00 gigahertz Intel Pentium 4

37	Desktop	HP dx2480 MT(KL969 AV)	HP-LE1851 W	Windows 10 Professional (x64) Version 1909 (build 18363.657)	2 GB	2	320 GB	1	3.00 gigahertz Intel Core 2 Duo E8400
38	Desktop	HP Compaq 8100 Elite SFF PC	HP-1908W	Windows 7 Professional Service Pack 1 (build 7601.24385)	6 GB	2	320 GB	1	3.20 gigahertz Intel Core i5 650
39	Desktop	HP Compaq 8100 Elite SFF PC	Dell-E2014H F	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	2	320 GB HDD & 120 GB SSD	2	3.20 gigahertz Intel Core i5 650
40	Desktop	HP dx2480 MT(KL969 AV)	Acer-A1116W A	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	2	160 GB HDD & 120GB SSD	2	3.00 gigahertz Intel Core 2 Duo E8400
41	Desktop	Dell Inc. OptiPlex 7010 01	Dell-E2014H F	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	500 GB & 160 GB	2	3.40 gigahertz Intel Core i3-3240
42	Desktop	HP 406 G1 MT	HP-L1908W	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	500 GB HDD & 120GB SSD	2	3.40 gigahertz Intel Core i3-4130
43	Desktop	Dell Inc. OptiPlex 9020 01	Dell-E2014H F	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	1	500 GB	1	3.20 gigahertz Intel Core i5-4570
44	Desktop	HP-dx2480 MT	HP-L1908W	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	160 GB	1	3.00 gigahertz Intel Core 2 Duo E8400

45	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Ultimate Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
46	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
47	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
48	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
49	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
50	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
51	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
52	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
53	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
54	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500

55	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
56	Desktop	HP dx 2480	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	4 GB	2	160 GB	1	3.00 gigahertz Intel Core 2 Duo E8400
57	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
58	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	1 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
59	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
60	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
61	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
62	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
63	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
64	Desktop	Dell Inc. OptiPlex 9020 01	HP V185E	Windows 8.1 Professional (x64) (build 9600.18822)	4 GB	1	500 GB	1	3.20 gigahertz Intel Core i5-4570

65	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
66	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
67	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
68	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7501
69	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional (build 7600)	2 GB	1	500 GB	1	2.93 gigahertz Intel Core 2 Duo E7502
70	Desktop	HP Pro 3090 Microtower PC	HP V185E	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7503
71	Desktop	Dell Inc. OptiPlex 9020 01	Dell-E2014H F	Windows 8.1 Professional (x64) (build 9600.19302)	4 GB	1	500 GB & 160 GB	2	3.20 gigahertz Intel Core i5-4570
72	Desktop	HP Pro 3090 Microtower PC	Projector (EPSON-EB-G5150)	Windows 10 Professional (x64) Version 1909 (build 18363.657)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500
73	Desktop	HP Pro 3090 Microtower PC	Projector (EPSON-EB-585W)	Windows 10 Professional (x64) Version 1909 (build 18363.657)	2 GB	2	320 GB	1	2.93 gigahertz Intel Core 2 Duo E7500

74	Desktop	HP dx2480 MT	Samsung 710N	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	3	320 GB&160 GB & 120GB SSD	3	3.00 gigahertz Intel Core 2 Duo E8400
75	Desktop	Gigabyte Technology Co., Ltd. G41M-ES2L	Projector EPSON-EB-X24	Windows 7 Professional Service Pack 1 (build 7601)	1 GB	1	40 GB	1	2.70 gigahertz Intel Pentium Dual-Core E5400
76	Desktop	IBM 8123LQM ThinkCentre A51	Projector EPSON-EB-5150	Windows 7 Professional Service Pack 1 (build 7601)	2 GB	1	160 GB	1	3.00 gigahertz Intel Pentium 4
77	Desktop	HP dx2480 MT	Dell-E2014H F	Windows 10 Professional (x64) Version 1909 (build 18363.657)	4 GB	3	160 GB & 120GB SSD	2	3.00 gigahertz Intel Core 2 Duo E8400
78	Laptop	HP 15 Notebook PC 0975		Windows 8.1 Single Language (x64) (build 9600.19327)	4 GB	1	1 TB	1	2.20 gigahertz Intel Core i5-5200U
79	Laptop	HP ProBook 4420s		Windows 10 Enterprise (x64) Version 1703 (build 15063.413)	6 GB	2	1 TB	1	2.40 gigahertz Intel Core i5 M 520
80	Laptop	HP Compaq 6530s F.07		Windows 7 Professional (build 7600)	2 GB	1	500 GB	1	2.27 gigahertz Intel Core 2 Duo P8400
81	Desktop	Hewlett-Packard 450-a13in	HP-1945	Windows 8.1 (x64) (build 9600)	2 GB	1	500 GB	1	2.40 gigahertz Intel Pentium J2900
82	Desktop	HP dx2480 MT(KL969 AV)	HP L1908w	Windows 10 Professional (x64)	4 GB	3	160 GB & 120GB SSD	2	3.00 gigahertz Intel Core 2 Duo E8400

				Version 1909 (build 18363.657)					
83	Desktop	LENOVO 10ASA070I H ThinkCentre E73	Lenovo Think vision	Windows 7 Professional (x64) Service Pack 1 (build 7601)	4 GB	1	500 GB	1	3.00 gigahertz Intel Core i5- 4590S
84	Desktop	LENOVO 10ASA09XI H ThinkCentre E73	Lenovo Think vision	Windows 7 Professional (x64) Service Pack 1 (build 7601.24385)	8 GB	1	500 GB	1	3.20 gigahertz Intel Core i7- 4790S
85	Desktop	LENOVO 10ASA07FI H ThinkCentre E73	Lenovo Think vision	Windows 7 Professional Service Pack 1 (build 7601)	4 GB	2	500 GB	1	3.10 gigahertz Intel Pentium G3240
86	Desktop	Dell Inc. OptiPlex 3050	Dell- E2014H F	Windows 10 Enterprise 2016 LTSB (x64) Version 1607	8 GB	1	1 TB	1	3.40 gigahertz Intel Core i5- 7500
87	Desktop	Dell Inc. 03NJH0 A01	Dell- E2014H F	Windows 10 Professional (x64) Version 1709	4 GB	1	1 TB	1	2.80 gigahertz Intel Core i5- 8400
88	Desktop	HP Compaq 8100 Elite SFF PC	HP- L1908w	Windows 7 Professional (build 7600)	2GB	1	250 GB	1	3.20 gigahertz Intel Core i5 650
89	Desktop	Dell Inc. OptiPlex 330	HYUND AI Q17	Windows XP Professional Service Pack 3 (build 2600)	512 MB	1	80 GB	1	1.80 gigahertz Intel Pentium Dual E2160
90	Desktop	Acer Aspire Series R01- A3	Acer- A11515s	Windows XP Professional Service Pack 3 (build 2600)	1 GB	1	320 GB	1	1.80 gigahertz Intel Pentium Dual E2160

91	Desktop	Gigabyte Technology Co., Ltd. G31M-ES2L	CMV-CT-529A	Windows 7 Professional (build 7600)	3 GB	2	320 GB	1	2.80 gigahertz Intel Pentium Dual-Core E5500
92	Server	HP ProLiant DL180 G5 1.0	HP-L1908w	Windows Server 2012 R2 Standard (build 9600)	10 GB	5	1.5 TB	1	2.67 gigahertz Intel Xeon E5430
93	Server	HP ProLiant DL180 G5 1.0	HP-L1908w	Windows Server 2012 Standard (build 9200.22723)	4 GB	2	899.89 GB	1	2.67 gigahertz Intel Xeon E5430
94	Server	HP ProLiant DL180 G5 1.0	HP-L1908w						2.67 gigahertz Intel Xeon E5430
95	Desktop	HP ProDesk 600 G3 MT	HP L2208W	Windows 10 Professional (x64) Version 1909 (build 18363.657)	16 GB	2	480GB	2	3.40 gigahertz Intel Core i7-6700

