



भारतीय पैकेजिंग संस्थान
Indian Institute of Packaging

An autonomous body under the Ministry of Commerce & Industry, Govt. of India

Tender ID: IIP-Bengaluru/Tender/2025-26/01

Date: 22/07/2025

TENDER NOTICE

The Indian Institute of Packaging (IIP), an autonomous body under the Ministry of Commerce & Industry, Government of India, is a national apex body established in 1966 by the Ministry of Commerce & Industry (MoCI) and the packaging and allied industries, with the specific objective of improving packaging standards in the country. The Institute is headquartered in Mumbai, with regional centres located in Delhi, Chennai, Kolkata, Hyderabad, Ahmedabad, and Bengaluru.

Sealed quotations are invited through the Two-Bid System (Technical Bid & Financial Bid) from eligible Original Equipment Manufacturers (OEMs) or their authorized suppliers for the supply, installation, testing, and commissioning of laboratory equipment and machinery for the IIP Bengaluru Centre.

The complete tender details, including General Terms & Conditions, Technical Specifications, and required forms, are provided in Annexure 1 to Annexure 13 of the tender document.

Tender documents can be downloaded from: <https://iip-in.com/uploads/Tenders>.

Incomplete or improperly submitted bids will be summarily rejected.

Sr. No.	Particulars	Details
1.	Tender ID & Date	IIP-Bengaluru/Tender/2025-26/01, Date: 22-07-2025
2.	Type of Tender	Limited Tender
3.	Published On	22-07-2025
4.	Bid Starts On	23-07-2025 at 10:00 a.m.
5.	Bid Ends On	31-07-2025 at 6:00 p.m.
6.	Date for Opening of Bid	01-08-2025 at 2:00 p.m.
7.	EMD (refundable, non-interest bearing)	Approx. 3% of the quoted price (EMD exemption applicable as per Annexure 1, Clauses 15 & 16)
8.	Price Bid and Item Details	Refer Annexure 2 (BoQ) & Annexure 3 (Technical Specifications)
9.	EMD Submission	Via NEFT/RTGS; copy to be submitted along with the Technical Bid in a separate envelope (Refer Annexure 15 for Bank Details)

Official Signature
22/07/2025

IMPORTANT NOTES

The Indian Institute of Packaging (IIP) is a national apex body established in 1966 by the packaging and allied industries along with the Ministry of Commerce, Government of India. It was founded with the specific objective of improving packaging standards across the country. The Institute has its Headquarters in Mumbai and regional Centres in Delhi, Kolkata, Hyderabad, Chennai, Ahmedabad, and Bengaluru.

The Institute invites bids from eligible vendors for the supply of equipment and machinery as per the following instructions:

1. Instructions for Bid Submission

I. Bids are invited from eligible OEMs or authorized suppliers of laboratory equipment and machinery for IIP Bengaluru. Tender documents can be downloaded from the IIP website: www.iip-in.com.

II. Incomplete bids will be summarily rejected. No representations in this regard will be entertained.

2. Submission of Bids

i. Bids must be submitted in the Two-Bid System (Technical & Financial Bids as per Annexure 2 & Annexure 3).

ii. Bidders must submit all relevant supporting documents as per the Technical Specifications, General Terms & Conditions, and other requirements outlined in Annexures 1 to 13.

iii. Bidders shall pay the EMD as per the bank details given in Annexure 15 and enclose the payment proof with the Technical Bid, in a separate envelope.

3. Assistance to Bidders

Any queries regarding the tender documents or the terms and conditions should be addressed to the Tender Inviting Authority or the relevant contact person mentioned in the tender notice.

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22/07/2028

4. Instructions for Submission

i. The offer must be submitted in the Two-Bid System on or before the last date of submission, addressed to:

Chief Finance Officer
Indian Institute of Packaging
E-2, MIDC Area, Andheri East
Mumbai, Maharashtra – 400093

ii. Bidders must submit duly signed and properly sealed bids. The following envelopes should be submitted:

A. Technical Bid – Envelope No. 1

Includes:

1. EMD payment proof (NEFT/RTGS copy) – Envelope No. 2
2. Valid documents for EMD exemption, if applicable
3. Proof of establishment (firm/shop/business/manufacturing unit)
4. OEM/Dealership/Manufacturer's Authorization Certificate (if applicable)
5. Copy of GST Registration Certificate
6. Copy of PAN Card (in the name of the bidding firm)
7. Proof of registration with any Central Government organization (if any)
8. Copies of purchase orders from Central/State Government organizations
9. Purchase orders from reputed institutions (IITs, NITs, IISERs, NISER, Central Universities, etc.)
10. Proof of turnover (Audited Balance Sheets or Auditor's Certificate) for the last 3 financial years
11. Copies of Income Tax Returns for the last 3 financial years
12. Copy of the duly signed NIT Document (each page signed by the Authorized Signatory)
13. Detailed specifications of the quoted items and catalogues, especially where deviations are noted
14. Bidder's Specification Compliance Sheet
15. Affidavit (Notarized) stating that the bidder has not been blacklisted by any organization
16. Bidder's Information as per Annexure 4
17. Terms & Conditions for AMC of quoted items

B. Financial Bid – Envelope No. 3

Includes:

1. Price Bid (offline submission in the prescribed format)

Disclaimer: This is a limited tender. Bids received after the due date will not be considered."

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22/07/2015

5. List of Enclosures

Annexure No. Description

- Annexure 1 General Terms and Conditions
- Annexure 2 BoQ
- Annexure 3 Technical Specifications
- Annexure 4 Bidder Information Form
- Annexure 5 Price Schedule Format
- Annexure 6 Format for Acceptance of Terms & Conditions
- Annexure 7 Mandate Form for Electronic Fund Transfer/RTGS
- Annexure 8 Manufacturer's Authorization Form
- Annexure 9 Letter of Guarantee
- Annexure 10 Compliance Report
- Annexure 11 Self-Certificate for Local Content
- Annexure 12 Checklist
- Annexure 13 EMD / Bid Security Declaration (for NSIC/SSI/MSME)
- Annexure 14 Manufacturer Recommended List of Spares (MRLS)
- Annexure 15 IIP Bank Details (for EMD submission)

Date: 22/07/2025

Place: IIP, Mumbai

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22/07/2025

Signature of the Authorized Signatory

Annexure 1: General Terms and Conditions

The offer must comprise the following terms and conditions. Failure to comply will render the offer non-responsive and liable to rejection.

1. Bid Submission Requirements

1. IIP reserves the right to accept/reject any or all tenders in part or full without assigning any reason. It may revise the quantity/scope of services, modify, relax or waive any conditions, and award contracts to one or more bidders.
2. Any corrigendum issued shall form part of the Tender Document. Amendments will be published on www.iip-in.com. Bidders must check for updates regularly. Ignorance will not be accepted as an excuse.
3. Conditional bids will not be accepted.
4. Financial Bid (Price Bid) must be submitted in the prescribed BoQ format only. No other format is acceptable.
5. BoQ is to be filled in INR only. Bids in any other currency will be rejected.
6. Total price (inclusive of all applicable taxes and charges) will be considered for comparison.
7. Basic price must not exceed the principal's price. Accessories required must be included within the total price.
8. All bid documents and enclosures must be signed by the competent authority of the firm.
9. Bidders must download and submit the BoQ in the prescribed format only. Deviation from the format will lead to rejection.
10. All blank fields in the BoQ must be completed without altering the format.

2. EMD and Exemptions

11. Earnest Money Deposit (EMD) of approx. 3% of the quoted price must be submitted via RTGS/NEFT. Bank details are provided in Annexure 15.
12. Bids without requisite supporting documents will be rejected.
13. The Director, IIP has the final authority on all decisions.
14. Bidders must ensure valid documentation for EMD/EMD exemption. Non-submission will lead to cancellation.
15. MSEs registered with NSIC/SSI/MSME are exempt from EMD, subject to submission of Bid Security Declaration (Annexure 13) and proof of registration under the relevant "Activity Type".
16. Only eligible NSIC/SSI/MSME units are entitled to EMD exemption.

3. Authorization and OEM

17. If quoting as an Authorized Dealer/Distributor, attach valid Authorization/Dealership Certificate. Absence will lead to rejection.
18. Quality, warranty, and other aspects may be verified with the OEM.

4. Preference to Make in India

19. Bids shall comply with the 'Public Procurement (Preference to Make in India), Order 2017' as amended on 16.09.2020 by DPIIT. Submit Self-Certificate as per Annexure 11.


22/07/2024

5. Banking and Documentation

20. Submit Bank/RTGS details on firm letterhead along with a scanned copy of a cancelled cheque.

6. Technical and Installation Requirements

21. Clearly mention pre-installation requirements (temperature, humidity, power specs, etc.). Installation materials (bolts, insulation, etc.) must be supplied by the vendor.
22. Rates quoted should include all applicable taxes and charges.
23. Supply, installation, and commissioning schedule must be provided.
24. The quoted amount must include packing, forwarding, freight, and insurance.
25. Final quoted price must cover all aspects including delivery, installation, training, spares, testing, taxes, etc. Evaluation will be based on total price.
26. Specifications and make must match the enquiry. Optional alternatives may be submitted with client list and order copies. Evaluation will be on total price including optional items.
27. Submit product catalog, warranty certificate, operator manual (2 copies), test/calibration certificates, client list, and item-wise compliance certificate.

7. Delivery and Logistics

28. Delivery:

- i. Deliver to: Indian Institute of Packaging, Plot No. 20 & 21, 1st Stage, Sompura Industrial Area, Dabaspur, Bengaluru-562132.
- ii. Supplier is responsible for any damage during transit and must replace damaged goods at their cost.
- iii. Customs clearance and transportation to site is the supplier's responsibility. Documentary support (e.g., Duty Exemption Certificate) will be provided by IIP. Reimbursement will be on actuals up to quoted limits.
- iv. Goods must be delivered before 3:00 PM on working days (Monday-Friday).
- v. For any queries, communication hours are 11:00 AM to 3:00 PM on working days.
- vi. Delay in delivery may lead to cancellation of PO. Late deliveries are subject to penalty. Goods must be securely packed. Local vendors must ensure delivery before 3:00 PM.

29. Offer Validity: Bids must remain valid for at least 180 days from the submission deadline.

8. Performance Security and Warranty

30. Performance Security: 5-10% of the order value must be submitted via RTGS/NEFT before installation. It must remain valid for the warranty period or 12 months, whichever is later.

31. Warranty:

- i. Minimum 12 months from installation and acceptance, or delivery, as applicable.
- ii. Supplier must provide spare parts on an agreed pricing basis.
- iii. Supplier must provide adequate notice before stopping production of spares.
- iv. MRLS (spares costing above Rs. 25,000) must be submitted with the bid for post-warranty AMC.
- *Note: In case of conflict, the warranty terms in Annexure 3 will prevail.*

9. Penalties and Disputes


22/5/2024

32. Liquidated Damages: 0.5% per week of delay (calculated daily), max 10% of the order value. Beyond 10%, IIP reserves the right to cancel the order or impose further penalties. Penalty applies to delays in installation as well.
33. Unsolicited enquiries about tender status may lead to rejection.
34. IIP reserves the right to cancel or reject any tender at any stage.
35. Any amendments will be notified on IIP's website. Bidders must stay updated.
36. Jurisdiction: All disputes shall lie within Mumbai, Maharashtra, India.

10. Annual Maintenance Contract (AMC)

37. After the warranty period, a 2-year (extendable yearly) AMC must be provided at the agreed price as per Technical Specification (Annexure 3).

Note: In case of any conflict, AMC terms in Annexure 3 will prevail.

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27/07/2022

Annexure 2

BOQ

Requisition for Laboratory equipment for IIP Bengaluru

S. No.	Name of the Equipment	Qty (No's)	Item code as per BOQ
1.	Bursting Strength Tester - Pneumatic type	1	1.01
2.	Compression Tester	1	2.01
3.	Industrial Compressor	1	3.01

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22/07/2025

Annexure 3

Detailed Technical Specification

S.No.	Name of Equipment	Test Parameter	Relevant Standards
1.	Bursting Strength Tester - Pneumatic type (Two-in-One Fully Automatic Micro Processor-based Digital Model for Paper & Paperboard)	Bursting Strength	<ul style="list-style-type: none">• IS 1060: Part 7: Sec 1: 2014 (ISO 2759: 2001)• IS 1060: Part 6: Sec 2: 2024 (ISO 2758: 2014)• IS 1966: Part 2: 2022 (ISO 13938-2: 2019) T 403, T 810, T 807 and relevant ASTM standards
Technical specifications <ul style="list-style-type: none">✓ LCD indicator for digital indication of test results with peak hold function.✓ One touch Test start operation to perform full test cycle automatically.✓ Easy change over from Paper test head to Board test head.✓ Automatic Pneumatic Clamping with settable pressure.✓ Adjustable clamp penetration setting.✓ Programmable Menu for Test Parameters and Batch Information.✓ Review of previous test batch.✓ Printer port for Printed report.✓ Serial Port for Data transfer - Software included.✓ Long term Data Storage✓ Capacity: 70 Kg/cm².✓ Least Count: 0.01 for 70 Kg/cm²✓ Accuracy: > 0.5% FS✓ Power Supply: 230 V, 50 Hz Single Phase			

22/07/2024

Terms & Conditions:

Scope	Supply, installation, commissioning, calibration and training of complete, ready-to-use bursting strength tester with appropriate accessories and technical specifications as mentioned in the above table to test packaging materials/packages including paper, paper board, CFB boxes as per the relevant standards mentioned above.
Application	The testing machine shall be capable of working as per relevant national and international standards.
Warranty	Minimum 1 year from the date of installation
Installation and training	Installation shall be completed by factory-trained engineers free of cost. Training shall be provided for a minimum of 2 days to IIP employees.
Experience Criteria (Proof to be submitted)	<ul style="list-style-type: none">a) The bidder shall be an OEM or an authorized distributor.b) In case of OEM, they shall have an operational office and service centre in Bengaluru, for minimum ten years as on bid submission date.c) In case of authorized distributor, authorized distributor and OEM must have worked together for minimum ten years as on bid submission date. Proof to be submitted in technical bid.d) The model offered shall be a standard model; under development, manufactured against specifications, special purpose machine etc. is not acceptable. All technical brochures of the machine, grips and fixtures, software etc. to be furnished in technical bid.e) The bidder shall enclose a scope of accreditation to ISO 17025 guidelines and appropriate certifications.f) The bidder shall submit 3-5 reference PO copies from reputed organizations like IIP/IIT/DRDO/CSIR labs for similar or higher capacity machines. The bidder shall furnish contact details of the end-users of the above machines.g) The bidder shall arrange a demonstration of the offered software in IIP premises to showcase all features as per tender specs.
Local support (Proof to be submitted)	<ul style="list-style-type: none">a) The bidder shall have an operational office/service centre in Bengaluru for a minimum of ten years as on bid submission date or the capability to provide service/repair/maintenance/calibration at any point in time at the place of supply i.e. Bengaluru.b) The bidder shall assure spares availability for a minimum of ten years after the offered model is discontinued.
Technical compliance	<ul style="list-style-type: none">a) The bidder shall specify correct values against each point. Yes/No type compliance is not acceptable.b) The purchaser reserves the right to reject any incomplete or incompetent bid partially or totally.

Signature
22/07/2024

S.No.	Name of Equipment	Test Parameter	Relevant Standards
2.	Compression Tester	Compression test, stack load test.	ASTM D4169, ASTM D642, IS 7028

Technical specifications of Compression Strength Tester with Microprocessor based Touch Screen and Control Panel

- ✓ Operations via Capacitive Touch Panel powered by UI
- ✓ Peak Load, Preset Load & Preset Length Test Modes.
- ✓ Additional ability to conduct Static Load Test
- ✓ Auto Tare of preload on Test Start.
- ✓ Auto retreat after test completion.
- ✓ Preloaded official software with back/restore & data
- ✓ Programable Menu for Test Criteria, Parameters and Batch Information.
- ✓ Manage, Store, Review and reporting of past test data batches.
- ✓ User management and data audits
- ✓ Fast Mode for approach and retreat.
- ✓ Communication: USB port X 2 & LAN port X 1
- ✓ Single phase Peripheral Power supply provision
- ✓ Remote Assistance enabled
- ✓ Max sample Size: 1500 X 1000 (L X W)
- ✓ Capacity: 5 Tons
- ✓ Least Count: 0.1 kgF
- ✓ Accuracy: > 0.5% FS
- ✓ Power Supply: 415 V, 50 Hz Three Phase
- ✓ Speed: Max. 500/min.

OK
22/07/2024

Terms & Conditions:

Scope	Supply, installation, commissioning, calibration and training of complete, ready-to-use compression tester with appropriate accessories and technical specifications as mentioned in the above table to test packaging materials/packages including CFB boxes, wooden/plastic pallets as per the relevant standards mentioned above.
Application	The testing machine shall be capable of working as per relevant national and international standards.
Warranty	Minimum 1 year from the date of installation
Installation and training	Installation shall be completed by factory-trained engineers free of cost. Training shall be provided for a minimum of 2 days to IIP employees.
Experience Criteria (Proof to be submitted)	<ul style="list-style-type: none"> a) The bidder shall be an OEM or an authorized distributor. b) In case of OEM, they shall have an operational office and service centre in Bengaluru, for minimum ten years as on bid submission date. c) In case of authorized distributor, authorized distributor and OEM must have worked together for minimum ten years as on bid submission date. Proof to be submitted in technical bid. d) The model offered shall be a standard model; under development, manufactured against specifications, special purpose machine etc. is not acceptable. All technical brochures of the machine, grips and fixtures, software etc. to be furnished in technical bid. e) The bidder shall enclose a scope of accreditation to ISO 17025 guidelines and appropriate certifications. f) The bidder shall submit 3-5 reference PO copies from reputed organizations like IIP/IIT/DRDO/CSIR labs for similar or higher capacity machines. The bidder shall furnish contact details of the end-users of the above machines. g) The bidder shall arrange a demonstration of the offered software in IIP premises to showcase all features as per tender specs.
Local support (Proof to be submitted)	<ul style="list-style-type: none"> h) The bidder shall have an operational office/service centre in Bengaluru for a minimum of ten years as on bid submission date or the capability to provide service/repair/maintenance/calibration at any point in time at the place of supply i.e. Bengaluru. i) The bidder shall assure spares availability for a minimum of ten years after the offered model is discontinued.
Technical compliance	<ul style="list-style-type: none"> j) The bidder shall specify correct values against each point. Yes/No type compliance is not acceptable. k) The purchaser reserves the right to reject any incomplete or incompetent bid partially or totally.

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3. Industrial Compressor

Model: Reciprocating Air Compressor – Oil Lubricated

Technical Specifications for Industrial Compressor

S. No	Description	Units	Data
1	Free Air Delivery @ 10.0 kgf/cm ² .g	cfm / lpm / m ³ /min	44.1 / 1249 / 1.249
2	Maximum Working Pressure	kgf/cm ² .g	12.0
3	Displacement	cfm / lpm / m ³ /min	54.3 / 1538 / 1.538
4	Compression Stages	Nos	Two
5	Cylinder Configuration	-	W Type
6	Number of LP Cylinder	Nos	2
7	Diameter of LP Cylinder Bore	mm	100
8	Diameter of HP Cylinder Bore	mm	70
9	Stroke Length	mm	85.00
10	Rated Speed of Compressor	rpm	1150
11	Rated Speed of Drive	rpm	1460
12	Nominal Power Supply Conditions	V / Hz / Ph	415 / 50 / 3
13	Package Input Power @ Full Load	HP / kW	16.70 / 12.5
14	Specific Power Consumption @ Full Load	kW/100cfm	28.23
15	Type of Motors (Main Drive)	-	Sq. Cage Indn TEFC
16	Main Drive Rating	HP (kW)	15.0 (11.0) SF 1.1
17	Insulation & Protection of Motor	-	Class F, IP 55
18	Frame Size / Mounting Type of Motor	-	160M / Foot
19	Efficiency of Motor / Efficiency Class	-	89.8 % / IE2
20	Max Allowable Current	Amps	24.2
21	Type of Starter for Motor	-	Star Delta
22	Type of Valves - LP / HP	-	Disc / Finger
23	Direction of Rotation	-	Clockwise (viewed from drive end)
24	Type of Drive Transmission	-	Belt Driven

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22/07/2020

25	Type of Belt x Belt Quantity	-	C80 x 2
26	Air Filter Type	-	Dry Type
27	Type of Cooling (Top / Inter / After)	-	Air cooled / Air cooled / Air cooled
28	Type of Lubrication	-	Splash
29	Oil Recommended	-	ELGI AIRLUBE - 150 GRADE
30	Total Oil Fill Capacity (Min / Max)	lit	0.770 / 1.100
31	Air Receiver Capacity	lit	500
32	Inter Stage Pressure	kgf/cm ² .g	3
33	Safety Valve Set Pressure (Inter/After/Air Rec.)	kgf/cm ² .g	6 / 16 / 14.5
34	Max Allowable Air Temp at Outlet	°C	10 above Ambient
35	Noise Level of Compressor	dB(A)	80
36	Air Outlet Port Size	-	3/4" BSP
37	Overall Dimensions (L x B x H)	mm	1915 x 875 x 1420
38	Packed Dimensions (L x B x H)	mm	2080 x 1050 x 1420
39	Package Net Weight (Dry)	kg	470
40	Package Gross Weight with Packing	kg	620
41	Reference Standard for FAD and SPC	-	IS 5456
42	Reference Standard for Power Supply	-	IEC 60038 / IS 12360
43	Reference Standard for Noise	-	ISO 2151, Second Edition

Terms & Conditions:

Scope	Supply, installation, commissioning, calibration and training of complete, ready-to-use industrial compressor with appropriate accessories and technical specifications as mentioned in the above corresponding tables) to test packaging materials/packages including paper, paper board, CFB boxes as per the relevant standards mentioned above.
Application	The machine shall be capable of working as per relevant national and international standards.
Warranty	Minimum 1 year from the date of installation

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24/6/2024

Installation and training	Installation shall be completed by factory-trained engineers free of cost. Training shall be provided for a minimum of 2 days to IIP employees.
Experience Criteria (Proof to be submitted)	<ul style="list-style-type: none"> a) The bidder shall be an OEM based in Bengaluru or at least in Southern part of India b) In case of OEM, they shall have an operational office and service centre in Bengaluru, for minimum ten years as on bid submission date. c) The model offered shall be a standard model; under development, manufactured against specifications, special purpose machine etc. is not acceptable. All technical brochures of the machine etc. to be furnished in technical bid. d) The bidder shall enclose necessary compliance certifications and accreditations. e) The bidder shall submit 3-5 reference PO copies offered to reputed organizations both private & government including IIP/IIT/DRDO/CSIR labs for similar or higher capacity machines. The bidder shall furnish contact details of the end-users of the above machines. f) The bidder shall be in a position to arrange a demonstration to showcase all features as per tender specs in case of request.
Local support (Proof to be submitted)	<ul style="list-style-type: none"> g) The bidder shall have an operational office/service centre in Bengaluru for a minimum of ten years as on bid submission date or the capability to provide service/repair/maintenance/calibration at any point in time at the place of supply i.e. Bengaluru. h) The bidder shall assure spares availability for a minimum of ten years after the offered model is discontinued.
Technical compliance	<ul style="list-style-type: none"> i) The bidder shall specify correct values against each point. Yes/No type compliance is not acceptable. j) The purchaser reserves the right to reject any incomplete or incompetent bid partially or totally.

Call
22/10/2024

Annexure 4

BIDDER INFORMATION FORM

(This should be done of the letter head of the firm)

[The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Tender No. & Date:

CPP Tender Ref. No. & date:

01.	Bidder's Name:	
02.	In case of JV, legal name of each party:	
03.	Bidder's actual or intended Country of Registration:	
04.	Bidder's Year of Registration	
05.	Bidder's Legal Address and contact details in Country of Registration:	
06.	Bidder's Authorized Representative Information Name: Address: Telephone/Mobile No: Email Address:	
07.	PAN Number	
08.	TAN Number	
09.	GST Number	

I / We hereby declare that the particulars given above are correct and complete.

Signature of Bidder with stamp _____

Name: _____

Business Address _____

Handwritten signature and date: 22/07/2023

Annexure 5

Price Schedule Format

S. No.	Item Description	Item Code / Make	quantity	Units	Basic Rate Rs.	Excise Duty Amount in INR Rs.	GST Amount in INR Rs.	Any other Taxes in	Any Other Charges Rs.	Total Amount Without Taxes	Total Amount with Taxes	Total Amount in Words
1.	Bursting Strength Tester - Pneumatic type											
2.	Compression Tester											
3.	Industrial Compressor											

Handwritten signature and date:
22/07/2024

Annexure 6

**FORMAT FOR ACCEPTANCE OF TERMS & CONDITIONS OF THE
TENDER**

(To be given on Company Letterhead)

Date:

Sub: Acceptance of Terms & Conditions of

Tender Reference No: _____

Name of Tender / Work: _____

Dear Sir,

I/ We have downloaded/obtained the tender document(s) for the above-mentioned 'Tender/Work' from the website (s) namely:.....as per your above tender notice given in the above-mentioned website(s).

I / We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page nos to including all documents like annexure(s), schedule(s), etc. which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clauses contained therein.

The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting this acceptance letter.

I / We hereby unconditionally accept the tender conditions of the above-mentioned tender document(s) /corrigendum(s) in its totality/entirety.

I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder with Official Seal)
(Name and Designation)

Handwritten signature and date: 22/07/2024

(Name of the Firm)

Annexure 7

MANDATE FORM FOR ELECTRONIC FUND TRANSFER/RTGS TRANSFER

Date: / /

To
The Assistant Director (Admin)
Indian Institute of Packaging, Mumbai

Sub: Authorization for release of payment/dues from Indian Institute of Packaging, Mumbai through Electronic Fund Transfer/RTGS Transfer

1. Name of the Party/Firm/Company/Institute:

2. Address of the Party:

City

E-mail ID:

Mob No:

3. Permanent Account Number

4. Particulars of Bank:

Bank Name:		Branch Name:	
Branch Place:		Branch City:	
PIN Code:		Branch Code:	
MICR No.:			
Digit number appearing on the MICR Bank of the Cheque supplied by the Bank, please attach a Xerox copy of a cheque of your bank for ensuring accuracy of the bank name, branch name and code number)			
IFSC Code: (11-digit alphanumeric code)			
Account Type	Savings	Current	Cash Credit
Account Number:			

DECLARATION

I hereby declare that the particulars given above are correct and complete. If any transaction is delayed and not affected for reasons of incomplete or incorrect information, I shall not hold the Assistant Director (Admin) & Indian Institute of Packaging, Mumbai responsible. I also undertake to advise any change in the particulars of my account to facilitate updating of records for the purpose of credit of the amount through NEFT/RTGS Transfer.

Place: _____ Date: _____

Signature & Seal of the Authorized Signatory of the Party

Certified that particulars furnished above are correct as per our records

Bankers Stamp:
Date:**Signature of the Authorized Official from the Bank**

N.B: Please fill in the information in CAPITAL LETTERS, computer typed; please TICK wherever it is applicable

22/07/2024

Annexure 8

MANUFACTURERS' AUTHORIZATION FORM

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer.]

Date: *[insert date (as day, month and year) of Bid Submission]*

Tender No.: *[insert number from Invitation for Bids]*

To *[insert complete name and address of Purchaser]* WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 3.1 of the General Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the*

Manufacturer] Name: *[insert complete name(s) of authorized representative(s)*

of the Manufacturer] Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

OK
22/07/2021

Annexure 9

LETTER OF GUARANTEE

WHEREAS Indian Institute of Packaging, Mumbai (Buyer) has invited Tenders vide Tender No. Dt. for purchase of AND WHEREAS the said tender document requires that any eligible successful tenderer (seller) wishing to supply the equipment /machinery etc. in response thereto shall establish an irrevocable Performance Guarantee Bond in favour of "Director, Indian Institute of Packaging, Mumbai" in the form of RTGS/NEFT for Rs and valid till from the date of issue of Performance Guaranty may be submitted within **10 (Ten) days** from the date of acceptance as a successful bidder.

NOW THIS BANK HEREBY GUARANTEES that in the event of the said tenderer (seller) failing to abide by any of the conditions referred in the tender document/purchase order/performance of the equipment/machinery, etc. this bank shall pay to Indian Institute of Packaging, Mumbai on demand and without protest or demur Rs (Rupees).

This bank further agrees that the decision of the Indian Institute of Packaging, Mumbai (Buyer) as to whether the said Tenderer (Seller) has committed a breach of any of the conditions referred to in the tender document/purchase order shall be final and binding.

We, (name of the bank & branch) hereby further agree that the guarantee herein contained shall not be affected by any change in the constitution of the Tenderer (Seller) and/or Indian Institute of Packaging, Mumbai (Buyer).

Notwithstanding anything contained herein:

1. Our liability under this Performance Guaranty shall not exceed Rs. (Indian Rupees only).
2. This DD shall be valid up to (date) and

We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if the Institute serves upon us a written claim or demand on or before (date).

This Bank further agrees that the claims, if any, against this Bank Guarantee shall be enforceable at our branch office at situated at (Address of local branch).

Yours truly, Signature and seal of the guarantor:

Name of Bank:

Address:

Date:

Instruction to Bank: Bank should note that on the expiry of the Guarantee Period, the Original Guarantee will not be returned to the Bank. Bank is requested to take appropriate necessary action on or after the expiry of the bond period.

Handwritten signature and date:
22/07/2024

Annexure 10


COMPLIANCE
REPORT

Tender ID & Date:

Name of the Firm:

Sl.	Item	Technical Specification	Whether complied or not (Yes/No)	Remarks
1.				
2.				
3.				
4.				
5.				
6.				
7.				

Signature of Bidder with seal


22/07/2024

Annexure 11
Self-Certificate for Local Content
[Supplier / Manufacturer
letterhead]

To
The Assistant Director (Admin)
Indian Institute of Packaging, Mumbai

*We [name of manufacturer] hereby confirm in respect of the quoted item(s) that Local Content is equal to or more than 50% and come under 'Class-I Local Supplier' Category. As being 'Class-I Local Supplier', we are eligible for Purchase Preference under 'Make in India' Policy vide GoI Order no. P- 45021/2/2017-PP (B.E.-II) dated 15.06.2017 (subsequently revised vide orders dated 28.05.2018, 29.05.2019 and 04.06.2020)

OR

*We [name of manufacturer] hereby confirm in respect of the quoted item(s) that Local Content is more than 20% but less than 50% and come under the 'Class-II Local Supplier' Category.

The details of the location(s) at which the local value addition made is/ are as under:

- 1.....
- 2.....
- 3.....

* Strike out whichever is not applicable

Date:

Seal & Signature of the Bidder


22/6/2024

Annexure 12**CHECK LIST**

(Please put this annexure at the top of the tender document)

Tender ID & Date:**Name of the Firm:**

SL. No.	Particular	Details
1.	A scanned copy of the Bidder Information Form is submitted.	
2.	Proof of establishment of Firms/shop/business/manufacturing units etc. and Dealership Certificate from the principals etc.	
3.	Photocopy of PAN card issued in the name of the bidder's firm	
4.	Date of Registration under Goods & Service Tax Act. (Self-Attested Goods and Service Tax Registration Certificate to be attached.)	
5.	Latest GST/Sales Tax Clearance certificate along with copy of Registration certificate under Sales Tax	
6.	Annual Income of the Firm for the last 3 Financial Years i.e. from 2019-20 to 2021-22. (Self- Attested copies of Audited Profit & Loss Accounts and Balance Sheets to be attached.	
7.	Copy of Income Tax return copies (last three years) from 2019-20 to 2021-22.	
8.	Scanned copy of the EMD of appropriate amount is submitted.	RS:- UTR No:- Date:
9.	Valid NSIC/SSI/MSME certificate cover in each quoted item is submitted.	
10.	Self-Certificate for Local Content is submitted (Yes / No) If yes, please provide % of local content and belongs to Local Content I / II	If yes % of Local Content: Class of Local Supplier: I or II
11.	Documentary proof to be enclosed with clearly mentioning the Category for EMD exemption is submitted.	
12.	Price Quoted as per BoQ or Price is Schedule	
13.	Scanned copy of the Acceptance of Terms & Conditions of the Tender is submitted.	
14.	Scanned copy of The Mandate Form for Electronic Fund Transfer/RTGS Transfer is submitted.	
15.	Scanned copy of The Manufacturers' Authorization Form Submitted for all items.	
16.	Scanned Copy of The Letter of Guarantee is submitted.	
17.	Scanned Copy of The Compliance Report is submitted.	
18.	Copy of the NIT Document duly signed on every page	

22/10/2022

	by the authorized Signatory	
19	Proof of registration with any other central government organization (if any)	
21	Photocopies of purchase orders received from any central govt. organization to the firm (if any)./ Similar Purchase Order copies executed in National Importance Institutions like, IITs, NITs, IISERs, NISER, Central Universities etc.	
22	Manufacturer's Authorization Certificate	
23	Blacklisting certificate if they are blacklisted from any Organization	
24	Terms and conditions for AMC for different quoted	
25	Delivery Period	
26	Catalogue of the product	
27	ISO Certificate if any	
28	Any other details the Firm would like to furnish (Example: Awards & Accreditations)	

Signature of Bidder with seal

Al
22/07/2021

Annexure 13

BID SECURITY DECLARATION for NSIC/SSI/MSME

Company Letterhead

I, Son / Daughter of Shri
Proprietor / Partner / CEO / MD / Director / Authorized Signatory of M/s.
..... am competent to sign this Bid Security Declaration and
execute this tender document and hereby declare that;

1. I understand that, according to your conditions, bid must be supported by a Bid Securing Declaration
2. I accept that I will automatically be suspended from being eligible for bidding in any contract with the Indian Institute of Packaging (IIP), Mumbai for the period of **5 (Five)** years from the date of notification, if I am in a breach of any obligation(s) under the bid conditions, because I;
 - a. have withdrawn/modified/amended, impairs or derogates from the tender during the period of bid validity specified in the bid document, or
 - b. having been notified of the acceptance of our Bid by IIP during the period of bid validity, (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the General terms and conditions & Instructions to Bidders.
3. I understand this Bid Securing Declaration shall cease to be valid if I am not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder;

Signature of the Authorized Person

Date:

Full Name:

Place:

Company Seal: -----

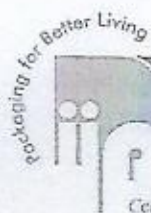
Handwritten signature and date:
22/07/2024

MANUFACTURER RECOMMENDED LIST OF SPARES (MRLS)

Note: MRLS should be submitted on each equipment separately costing above Rs. 25,000/-

22/07/2023

Annexure-15



भारतीय पैकेजिंग संस्थान
Indian Institute of Packaging

An autonomous body under the Ministry of Commerce & Industry, Govt. of India

Celebrating 50 years

MANDATE FORM

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)/REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS

A. DETAILS OF ACCOUNT HOLDER

NAME OF ACCOUNT HOLDER	INDIAN INSTITUTE OF PACKAGING
COMPLETE CONTACT ADDRESS	E-2, MIDC AREA, ROAD NO.8, ANDHERI EAST, MUMBAI - 400093
TELEPHONE NUMBER/FAX/EMAIL	28219803

B. BANK ACCOUNT DETAILS

BANK NAME	STATE BANK OF INDIA
BRANCH NAME WITH COMPLETE ADDRESS, TELEPHONE NUMBER & EMAIL	PLOT NO. B-1, NR. ESIS HOSPITAL, CENTRAL ROAD, M.I.D.C. ANDHERI EAST, MUMBAI - 400093
WHETHER THE BRANCH IS COMPUTERISED	YES
WHETHER THE BRANCH IS RTGS ENABLED? IF YES, THEN WHAT IS THE BRANCH'S IFSC CODE	SBIN0007074
IS THE BRANCH ALSO NEFT ENABLED	YES
TYPE OF BANK ACCOUNT (SH/CURRENT/CASH CREDIT)	CURRENT
COMPLETE BANK ACCOUNT NUMBER (LATEST)	10606567751
MICR CODE OF BANK	400002057

DATE OF EFFECT

I hereby declare that the particulars given are correct and complete. If the transaction is delayed or not - - - - at all for reasons in incomplete or incorrect information. I would not hold the user institution responsible. I have - - - - the option invitation letter and agree to discharge responsibility expected of me as a participant under the scheme.

INDIAN INSTITUTE OF PACKAGING

Plot No. E-2, M.I.D.C Area, Road No. 8,

Andheri - East, Mumbai - 400093

Tel. 91-22-28219803/9489 Fax 91-22-28328178



(.....) Signature of Customer

Date:

Certified that the particulars furnished above are correct as per our records

(Bank's Stamp)



(.....) Signature of Customer

Date:

- Please attach a photocopy of cheques along with the verification obtained from the bank
- In case your Banks Branch is presently not "RTGS" enabled, then upon its upgradation to "RTGS Enabled" branch, please submit the information again in the above Proforma to the Department at earliest.

Head Office: Plot E-2, Road No. 8, MIDC Area, Andheri (East), Mumbai 400093.

Tel: +91-22-2821 9803 / 8751 / 9489, 28391506, 28329623, 28254031, Fax: +91-22- 28328178 / 28375302 Email: iip@iip-in.com, Website: www.iip-in.com

22/6/2021