



भारतीय पैकेजिंग संस्थान
Indian Institute of Packaging

An autonomous body under the Ministry of Commerce & Industry, Govt. of India
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Tender Notice No: 10/2018 dated: 02/01/2019

Notice Inviting Sealed Tender for Internal and External Painting and other related works at IIP-Ahmedabad.

Indian Institute of Packaging (IIP) an autonomous body under Ministry of Commerce & Industry, Government of India, invites online Bids (Technical bid and Commercial bid) through e-Procurement for **Internal and External painting and other related works at IIP-Ahmedabad** from Ahmedabad-based reputed and experienced Civil contractors. The details are available from IIP web-site www.iip-in.com.

Important information

1	Tender Notice No and date	Tender Notice No: 10/2018 dated: 02-01-2019
2	Tender Document Fees	Rs. 500/-
3	Earnest Money Deposit (EMD)	Rs.40,000/-
4	Last Date of Submission of Bid	09-01-2019
5	Date of opening of technical bid	10-01-2019
6	Clarification on bidding may be inquired through mail	ddadmin@iip-in.com
7	Validity of Bids	90 days

(Dr. Bhaskaran K M)
Dy. Director (Admn & Accts)

ABOUT THE INSTITUTE

Indian Institute of Packaging (IIP) is an autonomous body under the administrative control of the Department of Commerce, Ministry of Commerce & Industry, Government of India. Indian Institute of Packaging (IIP) engaged in Research and Development, imparts Post-Graduate Education Programme in Packaging Technology, undertakes testing and evaluation of packages, consultancy etc. IIP also offers large number of short terms and long term professional courses for junior, middle and senior level executives for the executives/Officers of Govt. as well as Corporate Sectors. It also organizes National/International Seminars and Conferences in the field of Packaging.

SCOPE OF WORK

Indian Institute of Packaging (IIP) invites quotations from Ahmedabad-based reputed and experienced civil contractors for painting and related work at IIP Ahmedabad. The perspective bidder should be in a position to undertake the job as per the given specifications and complete the work within the prescribed time schedule.

Approximate cost of work is Rs. 20 Lakhs.

ELIGIBILITY CRITERIA

- a) The bidder should have considerable experience of having successfully executed at least 3 similar painting & MS grill works valuing Rs. 15 lakhs or above during the last 3 years for State / Central Govt. / Autonomous Bodies / Reputed Corporate Organizations, for which documentary evidences are to be submitted.
- b) The bidder should be a legal and duly registered /incorporated business entity which includes Individuals/sole proprietorship firm / registered partnership firm/ a company registered in India and having sufficient resources.
- c) The bidder should not be blacklisted. Bidder shall submit a declaration stating that they were / are not blacklisted by any Ministry or Department of Government of India/State Government, State / Central PSUs/Central Autonomous bodies. In addition, there should not be any pending litigation against the bidder
- d) The agency may visit the Institute to assess the site conditions and requirements.

MODE OF SUBMISSION

Online through portal <http://eprocure.gov.in/eprocure/app>

TERMS OF PAYMENT

1. Payment will be made only after submission of the original bill / invoice on satisfactory completion of work. The measurements will be taken jointly by the officer of IIP and the vendor.
2. Payment will be made through on-line upon submission of bills. TDS will be deducted as per rules.
3. In case of delayed/defective/unsatisfactory/below the standard work, penalty shall be imposed, after assessing the extent of loss suffered by the Institute.
4. If the work is not completed by the scheduled date, the work order shall be deemed to have been cancelled and will be executed at the risk and cost of defaulting contractor.

TERMS AND CONDITIONS FOR TECHNICAL BID AND FINANCIAL BID FOR ONLINE BID SUBMISSION

1. As per the directives of Department of Expenditure, the tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates.
2. The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app> . In the Technical Bids, the bidders are required to upload all required documents in .pdf format.
3. Bidder are advised to follow the instructions provided in the 'Instructions to the Bidder for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.
4. The tender has to be submitted on-line on or before the due date. The offers received after the due date and time will not be considered. No manual bids will be considered.
5. **Preparation of Bids:** The offer/bid should be submitted in two bid system (i.e. **Technical bid and Financial bid**).
6. The **Technical bid (Annexure I)** should consist of all technical details and supporting documents along with scan copies of DD for Tender fee of Rs. 500/- and EMD for Rs. 40,000/- in favor of **Indian Institute of Packaging**, payable at **MUMBAI**. Original DDs for Tender fee and EMD should reach Dy. Director (Admn & Accts), Indian Institute of Packaging, E-2, MIDC Area, Andheri East, Mumbai-93 within 3 working days of bid submission end date.

7. The **Financial bid** should indicate Price and applicable taxes (**Annexure II**).
8. The online bid will be opened by a committee duly constituted for this purpose. The technical bid will be opened first and will be evaluated by the committee. The financial bid will be opened only for the technically qualified bidders.
9. Tender Fee and EMD must be attached to the Technical Bid only and NOT to the Financial Bid.
10. EMD deposited by the selected vendor will be treated as security deposit and will be retained by IIP till the completion of the work / supply of materials.
11. Conditional or incomplete tenders will not be accepted. Canvassing of any kind, direct or indirect, shall lead to disqualification of the bidder.
12. An agreement will be executed between the vendor and IIP after issuing the acceptance letter and terms and conditions of the tender will be a part of said agreement.
13. The quantities mentioned in the schedule are approximate. Payment will be made as per actual final measurements that will be jointly recorded by the three parties. Any variation in the quantities shall not violate the contract.
14. The rates quoted in the schedule of quantities shall be inclusive of the cost of all the materials (unless / otherwise specified) labour, tools, plans, cost of testing, maintenance work cost of safe custody of materials and other accessories required to complete the job in work man like manner. The rates will also include all freight, taxes such as octroi, entry-tax, excise, other charges for transport of materials, planks, machinery's and also charge for sanitation and pay of the expense that may incur are to be borne by the contractor for the purpose of executing the contract in accordance with the rules and regulations of local bodies. i.e. state Govt. or Govt. of India. In case of nay materials (except steel and cement) supplied by the owner, the amount actually paid by the owner will be deducted from the running bill.
15. The contractor agrees to carry out any additional work over and above the quantities specified in the schedule of quantities at the same basic rate as in the schedule of quantities.
16. The contractor shall depute his authorized representative, for taking measurements all measurement shall be taken and recorded by the contract or jointly with the representative of the owner/architects/PMC(as per IS:1200) failing which the measurements recorded by the representative of the owner / PMC shall be deemed to be final and conclusive.
17. The EMD paid will be converted to security deposit for successful bidder.
18. The contractor shall commence the work within 7 days from the date of receipt of work order and will be completed on or before 15 days from the receipt of work order of the owner and shall complete the same with in the period specified in the time schedule is very important for the whole work and also for individual items of work. ABar/PERT chart is

to be prepared by the contractor, regarding the progress of the whole work considering all major individual items to be carried out for.

19. The contractor shall clear the site of work as per the instruction of the owner. The site of works shall be cleared of all men, materials shades etc belonging of the contractor. The site shall be delivered in a clean and neat condition as required by the owner with in a period of one week after the job of the contractors complete. The owner will have the right to get the site clear at the risk and cost of the contractor of the contractor fails to do the same. All unwanted and surplus material / debris must be removed by the contractors from site and dumped out side of the Industrial estate.
20. If owner finds that contractor doesn't follow instructions given by owner if the project gets delayed despite multiple reminders and communications or if contractor fails to rectify any defects despite repeated communications for such instructions, the owner may advice client / owner to terminate the contract. The contractor shall have no right deny such termination order and shall immediately stop all the work as per the instruction of architect and client and shall put his final bill. During such terminations all the incomplete items shall be paid on pro-rata basis as decided by architect and architect's decision shall be final for such matters. In such situation after releasing termination order the contractor shall vacant the premise within seven days. Such termination shall be at all the risk and cost of the contractor. Client shall not be liable for any losses incurred to contractor for such termination and contractor shall have no right to claim any losses from client.
21. Quantities mentioned against respective items are approximate and can vary to any extent. Payment shall be made on actually executed quantities.
22. No claims shall be entertained in case of increase or decrease in quantities. Client reserve the right to increase/decrease quantities of any item and also to add/delete any item in totality.
23. After completion of work the site shall be handed over absolutely clean, after ensuring that all laminates floors walls etc are spotless clean.
24. Contractor must have valid Gujarat GST registration at the time of submission of tender and thereafter.

Date: _____

Signature: _____

(with stamp)

BID SUBMISSION

Tender for Internal and External Painting and other related works at IIP-Ahmedabad.

The Online bids shall be uploaded online in two Envelops as explained below:-

Envelope – 1: Technical Bid		
1	Annexure – I (With Supporting Documents)	In PDF format
2	Scan Copy of DD for Tender Fee	In PDF format
3	Scan Copy of DD for EMD	In PDF format
Original DDs for Tender fee and EMD should reach Dy. Director (Admn & Accts), Indian Institute of Packaging, E-2, MIDC Area, Andheri East, Mumbai-93 within 3 working days of bid submission end date.		
Envelope – 2 : Financial Bid		
1	Annexure – II	In Excel format