



Tender Notice No: 3/2018 dated: 12/07/2018

Notice Inviting Sealed Tender for Internal and External plaster repairing, Painting and minor electrical work in hostel.

Indian Institute of Packaging (IIP) an autonomous body under Ministry of Commerce & Industry, Government of India, invites online Bids (Technical bid and Commercial bid) through e-Procurement for **Internal and External plaster repairing, painting and minor electrical work in hostel** from Mumbai-based reputed and experienced Civil contractors. The details are available from IIP web-site www.iip-in.com.

Important information

1	Tender Notice No and date	Tender Notice No:3/2018 dated: 12-07-2018
2	Tender Document Fees	Rs. 1,000/-
3	Earnest Money Deposit (EMD)	Rs.1,00,000/-
4	Last Date of Submission of Bid	03-08-2018
5	Date of opening of technical bid	06-08-2018
6	Clarification on bidding may be inquired through mail	ddadmin@iip-in.com
7	Validity of Bids	90 days

(Dr. Bhaskaran K M)
Dy. Director (Admn & Accts)

ABOUT THE INSTITUTE

Indian Institute of Packaging (IIP) is an autonomous body under the administrative control of the Department of Commerce, Ministry of Commerce & Industry, Government of India. Indian Institute of Packaging (IIP) engaged in Research and Development, imparts Post-Graduate Education Programme in Packaging Technology, undertakes testing and evaluation of packages, consultancy etc. IIP also offers large number of short terms and long term professional courses for junior, middle and senior level executives for the executives/Officers of Govt. as well as Corporate Sectors. It also organizes National/International Seminars and Conferences in the field of Packaging.

SCOPE OF WORK

Indian Institute of Packaging (IIP) invites quotations from Mumbai-based reputed and experienced civil contractors for Repair, painting and minor electrical work in hostel. The perspective bidder should be in a position to undertake the job as per the given specifications and complete the work within the prescribed time schedule.

Approximate cost of work is Rs. 40 Lakhs.

ELIGIBILITY CRITERIA

- a) The bidder should have considerable experience of having successfully executed at least 3 similar civil works valuing Rs. 25 lakhs or above during the last 3 years for State / Central Govt. / Autonomous Bodies / Reputed Corporate Organizations, for which documentary evidences are to be submitted.
- b) The bidder should be a legal and duly registered /incorporated business entity which includes Individuals/sole proprietorship firm / registered partnership firm/ a company registered in India and having sufficient resources.
- c) The bidder should not be blacklisted. Bidder shall submit a declaration stating that they were / are not blacklisted by any Ministry or Department of Government of India/State Government, State / Central PSUs/Central Autonomous bodies. In addition, there should not be any pending litigation against the bidder
- d) The agency may visit the Institute to assess the site conditions and requirements.

MODE OF SUBMISSION

Online through portal <http://eprocure.gov.in/eprocure/app>

TERMS OF PAYMENT

1. Payment will be made only after submission of the original bill / invoice on satisfactory completion of work. The measurements will be taken jointly by the site engineer / officer of IIP and the vendor.
2. Payment will be made through on-line upon submission of bills. TDS will be deducted as per rules.
3. In case of delayed/defective/unsatisfactory/below the standard work, penalty shall be imposed, after assessing the extent of loss suffered by the Institute.
4. If the work is not completed by the scheduled date, the work order shall be deemed to have been cancelled and will be executed at the risk and cost of defaulting contractor.

TERMS AND CONDITIONS FOR TECHNICAL BID AND FINANCIAL BID FOR ONLINE BID SUBMISSION

1. As per the directives of Department of Expenditure, the tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates.
2. The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app> . In the Technical Bids, the bidders are required to upload all required documents in .pdf format.
3. Bidder are advised to follow the instructions provided in the 'Instructions to the Bidder for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.
4. The tender has to be submitted on-line on or before the due date. The offers received after the due date and time will not be considered. No manual bids will be considered.
5. **Preparation of Bids:** The offer/bid should be submitted in two bid system (i.e. **Technical bid and Financial bid**).
6. The **Technical bid (Annexure I)** should consist of all technical details and supporting documents along with scan copies of DD for Tender fee of Rs. 1,000/- and EMD for Rs. 1,00,000/- in favor of Indian Institute of Packaging. Original DDs for Tender fee and EMD should reach Dy. Director (Admn & Accts), Indian Institute of Packaging, E-2, MIDC Area, Andheri East, Mumbai-93 within 3 working days of bid submission end date.

7. The **Financial bid** should indicate Price and applicable taxes (**Annexure II**).
8. The online bid will be opened by a committee duly constituted for this purpose. The technical bid will be opened first and will be evaluated by the committee. The financial bid will be opened only for the technically qualified bidders.
9. Tender Fee and EMD must be attached to the Technical Bid only and NOT to the Financial Bid.
10. EMD deposited by the selected vendor will be treated as security deposit and will be retained by IIP till the completion of the work / supply of materials.
11. Conditional or incomplete tenders will not be accepted. Canvassing of any kind, direct or indirect, shall lead to disqualification of the bidder.
12. An agreement will be executed between the vendor and IIP after issuing the acceptance letter and terms and conditions of the tender will be a part of said agreement.

Date: _____

Signature: _____

(with stamp)

BID SUBMISSION

INTERNAL AND EXTERNAL PLASTER REPAIRING, PAINTING AND ELECTRICAL WORK IN OLD BOYS HOSTEL

The Online bids shall be uploaded online in two Envelops as explained below:-

Envelope – 1: Technical Bid		
1	Annexure – I (With Supporting Documents)	In PDF format
2	Scan Copy of DD for Tender Fee	In PDF format
3	Scan Copy of DD for EMD	In PDF format
Original DDs for Tender fee and EMD should reach Dy. Director (Admn & Accts), Indian Institute of Packaging, E-2, MIDC Area, Andheri East, Mumbai-93 within 3 working days of bid submission end date.		
Envelope – 2 : Financial Bid		
1	Annexure – II	In Excel format